



Updated on 1 Aug 2017

## Use this form to update your company's name or paid-up capital shown in EP Online

### Important notes

- Do not use this form if your company's Unique Entity Number (UEN) has changed. Instead, you must [declare your new entity's business activity](#) and complete the [Request Form for Change of Business Entity](#).
- Submit the completed form and your company's latest ACRA business profile (showing the new information) using [Submit](#). Select **option 2** as the request type.
- We will process your request within 7 working days. Forms submitted without the ACRA business profiles will not be processed.
- To update other details (e.g. company's address or turnover), log in to [EP Online](#) > click 'Change Particulars' on the left menu > 'Company Details'.

Details you wish to update	Existing information	New information
Company's name (with no change in the UEN) If your company has S Pass or Work Permit holders, you must also update the Central Provident Fund Board of the new name.		
Paid-up capital in SGD		

## Declaration by company's authorised representative

I hereby declare that the information provided in this form is true and correct.

Name:	Contact no.:
NRIC no. / FIN:	Company's UEN:
Designation:	Signature:

Date     (DD-MM-YYYY)