



Updated on 1 April 2026

Fill in this consent form to allow a family member to act on your behalf

Upload the completed form in our FDW eService (go.gov.sg/fdw-eservice) for us to process your request. If approved, the family member can perform these transactions related to your helper(s):

- Check and pay levy
- Extend a pass validity (short term)
- Renew a pass

Please make sure that all the fields are filled. Incomplete forms will be rejected.

Employer's details and declaration

Name (as on NRIC or FIN)			
*NRIC/FIN (e.g. S1234567A / G1234567A)	<input type="text"/>	Local contact number	+65 <input type="text"/>
I authorise my family member (whose details are listed below) to act on my behalf and perform the transactions listed above, according to my instructions.			
Signature/Date			

Family member appointed to act on behalf of Employer

Name (as on NRIC or FIN)			
*NRIC/FIN (e.g. S1111111A / G1111111A)	<input type="text"/>	Local contact number	+65 <input type="text"/>
Relationship to employer (You must be related in one of these ways)	<input type="checkbox"/> Spouse <input type="checkbox"/> Sibling or their spouse <input type="checkbox"/> Child or their spouse <input type="checkbox"/> Grandchild or their spouse <input type="checkbox"/> Niece or Nephew, or their spouse		

***Note:** We use full NRIC number or FIN to identify people accurately. If you have any queries about this, please contact us at go.gov.sg/mom-other-feedback.