



Declaration on fair employment practices when hiring an Employment Pass (EP)/S Pass holder

An authorised company representative must sign this form for EP/S Pass applications submitted by an employment agency on behalf of the company.

I, _____ (name of employee) _____ (NRIC/FIN)
 am authorised to make this declaration on behalf _____ (name of company)
 (“the Company”) in this application for an Employment Pass/S Pass application for
 _____ (name of foreign employee)
 _____ (date of birth) _____ (FIN/Passport no.), which was submitted
 by _____ (name of employment agency)
 _____ (employment agency licence no.).

I declare that the information contained in this declaration is true and correct to the best of my knowledge and belief.

Employer’s declaration to the Controller, Ministry of Manpower

The Company declares that:

- It has authorised the employment agency to submit the application for an Employment Pass/ S Pass for the foreign employee on behalf of the Company.
- It has read the Tripartite Guidelines on Fair Employment Practices and understood its responsibility to adopt fair employment practices formulated by the Tripartite Alliance for Fair and Progressive Employment Practices.
- It has considered all candidates fairly by advertising the job vacancy and/or interviewing the candidates before instructing the employment agency to submit the application for an Employment Pass/S Pass for the foreign employee.

My details

Name:

Name of Company:

Designation:

Unique Entity Number (UEN):

NRIC/FIN:

Date (DD-MM-YYYY) and Signature:

Notes:

1. It is an offence under Section 22(1)(d) of the Employment of Foreign Manpower Act, to provide false information to the Controller or an authorised officer of the Ministry of Manpower. If convicted, offenders will be subjected to a fine of up to \$20,000, and/or up to 2 years imprisonment.
2. The employment agency will, upon the request of the Controller, submit this declaration to the Controller pursuant to Section 7(1)(d) of the Employment of Foreign Manpower Act.