



Dependant's Pass / Long-Term Visit Pass Renewal Application Form

Important: Please open and complete this form using **Adobe Acrobat Reader DC**, as it may not appear correctly with other PDF readers.

Use this form to renew the Dependant's Pass / Long-Term Visit Pass of Employment Pass (Sponsorship) or EntrePass holders only. You can apply to renew the pass up to **3 months** before it expires.

This form may take **20 minutes** to fill in.

Complete the following steps:

Step 1: Please complete this form to renew the dependant's pass. Do not leave any blank spaces / boxes. Enter 'Not applicable' or 'N.A' where necessary.

Step 2: Submit the completed form and supporting documents for the dependants of the following work pass applicant/holder using the relevant links (document list and details on [page: 6](#))

- Employment Pass(Sponsorship): <https://go.gov.sg/renew-ep-sponsorship>
- EntrePass: <https://go.gov.sg/renew-entrepass>

It takes around 8 weeks to process the renewal application. For other enquiries, please visit us at <https://www.mom.gov.sg/efeedback>.

PART 1 – Application information**Notification email address** (We will inform you of the application outcome or if we need more documents)**1A: Details of work pass applicant/holder**

Foreign Identification Number (FIN, if applicable)

Full name (as on travel document, excluding salutations e.g. Mr, Miss, Professor, Doctor)

Pass type: EntrePass Employment Pass (Sponsorship)**1B: Relationship with work pass applicant/holder**

Dependant's Pass applicant Unmarried legally adopted child under 21 years old Spouse
 Unmarried biological child under 21 years old

Long-Term Visit Pass applicant Unmarried handicapped child above 21 years old Parent
 Unmarried step child under 21 years old Spouse (Common-law)

PART 2 – Applicant's personal information**2A: Personal particulars**

Name (as on travel document, excluding salutations e.g. Mr, Miss, Professor, Doctor)

Foreign Identification Number (FIN)

Marital status

 Divorced Married Separated Single Widowed

Date of birth (DD/MM/YYYY)

Sex: Female Male

Dependant's Pass / Long-Term Visit Pass expiry date:

Nationality/Citizenship

State/Province of nationality/citizenship

2B: Travel document information		
Travel document type		
<input type="checkbox"/> Hong Kong Special Admin Region	<input type="checkbox"/> International Cert of Identity	
<input type="checkbox"/> International Passport	<input type="checkbox"/> Macau SAR Travel Permit	
Travel document number	Issue date (DD/MM/YYYY)	Expiry date (DD/MM/YYYY)

2C: Contact details
Personal email address (if none, please indicate the email address of work pass applicant/holder)

PART 3 – Applicant’s educational details
3A: Educational details
Highest qualification attained (e.g. No formal education, junior school, high school, bachelor’s degree, doctorate)
Country of school
Name of school

PART 4 – Other information		
Has the dependant ever: <i>(please tick accordingly)</i>		
(a) Been refused entry into or deported from any country?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(b) Been convicted in a court of law in any country?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
(c) Been prohibited from entering Singapore?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
If the answer to any of the above questions is YES, please provide the details		

PART 5 – Declaration by Dependant’s Pass / Long-Term Visit Pass applicant

(If the applicant is below 16 years old, one of the parents must sign on his/her behalf.)

I declare that:

- The information as set out as in Part 1 – 4 were provided by me to the best of my knowledge, true and correct; and that all documents submitted in support for this application, are true copies of the originals.
- I have not suffered from or am not suffering from Acquired Immune Deficiency Syndrome (AIDS) or infected with Human Immunodeficiency Virus (HIV) or tuberculosis (TB).

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore, which would make me an undesirable or prohibited immigrant under the Immigration Act.

I consent, for the purpose of assessing this renewal application for a Dependant’s Pass / Long-Term Visit Pass, and the administration of work pass matters:

- For the Government of Singapore and statutory authorities to obtain from and verify information (including my medical records and information relating to them) with any person, organisation, or any other source, and to display my information on the Ministry of Manpower's work pass systems.
- To the release of all information obtained (including my medical records and information relating to them) to the Government of Singapore, statutory authorities, their agents, and any relevant person or organisation.
- To the display of my pass details when my card is scanned using the Ministry of Manpower's work pass mobile application.
- To the use of my contact details to contact me during emergencies and sending messages related to my work pass and employment in Singapore, and to share my contact details with other Government agencies and statutory authorities for the same purpose.
- To share my personal details with the Singpass issuing agency to allow me to apply for a Singpass account at a later time if I am eligible, to access Government e-services in Singapore.

I will notify the Work Pass Division, Ministry of Manpower within 5 days in the event of any change in contact details, including my residential address.

I am aware that if I have stated or provided any information that I know to be false, do not believe to be true or is misleading by reason of the omission of any material particular, I may be subject to enforcement action including prosecution, the cancellation of the in-principle approval and the revocation of my Dependant’s Pass / Long-Term Visit Pass.

Applicant’s name (as on travel document)

Applicant’s signature

Date (DD/MM/YYYY)

PART 6 – Declaration by work pass applicant/holder in support of application to renew a Dependant’s Pass / Long-Term Visit Pass

I, for the foreigner named in Part 2 of this renewal form, hereby undertake to:

- Bear responsibility for the upkeep and maintenance in Singapore of the foreigner named in Part 2.
- Provide all reasonable assistance to the foreigner to comply with any quarantine and medical surveillance imposed on the foreigner under Regulation 8(2A) and 8(4) of the Immigration Regulations c. 133.

I declare that

- The information in this renewal application of a Dependant's Pass / Long-Term Visit Pass is, to the best of my knowledge, true and correct; and that all documents submitted in support for this renewal, are true copies of the originals.

I understand that I may be prosecuted if I have provided any information, which is false in any material particular, or misleading by reason of the omission of any material particular.

Name of work pass applicant/holder
(as on travel document)

Signature of work pass applicant/holder

FIN

Date (DD/MM/YYYY)

PART 7 – Documents required for Dependant’s Pass / Long-Term Visit Pass renewal application

Submit the documents in the table below by using the relevant links for the dependants of the following work pass applicant/holder:

- Employment Pass (Sponsorship): <https://go.gov.sg/renew-ep-sponsorship>
- EntrePass: <https://go.gov.sg/renew-entrepass>

Non-English documents must be accompanied by an English translation. The translation can be done by a translation service provider.

Please tick ✓	Document	Upload as	File size limit
<input type="checkbox"/>	Original completed and signed renewal application form	1 PDF file	2 MB
<input type="checkbox"/>	Travel document page showing applicant’s personal particulars	1 PDF or JPG file	2 MB
<input type="checkbox"/>	Additional documents depending on the family member you are applying for, as listed below:	1 PDF or JPG file	3 MB

If the applicant is a/an	Additional documents required
Common-law spouse	Any one of the following: <ul style="list-style-type: none"> • Common-law marriage certificate • Letter from the embassy acknowledging that the applicant and work pass applicant/holder are in a common-law relationship under the laws of their country. • Affidavit from the work pass applicant/holder declaring that he/she and the applicant are in a common-law relationship under the laws of their country. The affidavit must also be notarised in their country.
Unmarried stepchild under 21 years old	<ul style="list-style-type: none"> • Court order on the child’s custody • Letter from the other biological parent stating there is no objection to bringing the child to Singapore.
Unmarried handicapped child above 21 years old	Letter or report from a medical practitioner on the applicant’s condition
Parent	Work pass applicant’s/holder’s birth certificate that states the names of the parents.
Spouse	Marriage certificate
Unmarried child under 21 years old	Birth certificate stating the parents’ names
Unmarried and legally adopted child under 21 years old	Adoption order or other relevant documents

Note: Besides the supporting documents listed above, we may ask for other documents when we review your application.