

Details of the organisation chart

The organisation chart must show the following information:

1. The **position** that the foreign employee will occupy in the company declared in the EP application.
2. The foreign employee's **direct superiors** up to 2 levels up and **all direct subordinates** up to 2 levels down.
3. For each employee shown in the organisational chart, please tell us his/her **full name, occupation and nationality**.
 - a. For employees who are Singapore Permanent Residents (SPR), please indicate so.
 - b. For employees who are not based in Singapore, please indicate where they are based.

Sample of an organisation chart

