

Sample Checklist for Adoption of WSH Technology

S/N	Items	Tick (✓)	Remarks
Identify suitable WSH tech for workplace needs			
1	Identify WSH challenges or issues by reviewing risk assessments for daily operations, past incident records, safety observations and audit findings.		
2	Research and identify relevant WSH technologies to address the identified WSH challenges.		
3	Identify potential solution providers, understand the capabilities of their solutions and obtain quotes.		
4	Perform cost-benefit analysis to evaluate and justify the benefits of implementing the WSH technology solution. You can use the Incident Cost Calculator to aid your assessment.		
5	Identify the solution that can best address the WSH challenge.		
Apply for funding support			
6	Research into grants that can support the adoption of WSH technology solutions.		
7	Assess whether the selected solution is eligible for the grant.		
8	Prepare documents required for grant application and apply for the grant.		
9	Purchase the solution upon grant approval.		
Implement WSH technology solution			
10	Work with the solution provider to develop an implementation plan (e.g. revise work procedures, review risk assessments of related operations, update maintenance plan for equipment, communicate changes to stakeholders, etc.)		

11	Train all users, ensuring their competence in using the new technology.		
Evaluate the solution and continuous improvement			
12	Continuously monitor the effectiveness of the solution by gathering feedback from users and collecting safety performance data related to the work operation.		
13	Use insights gathered to improve solution deployment and/or usage.		