

New Certificate Card for MOM-Registered Competent Persons

With effect from 5 November 2015, the Ministry of Manpower (MOM) will be issuing the new certificate card for Competent Persons (CPs), such as the Workplace Safety and Health (WSH) Officers, Designated Workplace Doctors and Authorised Examiners who are required to register with MOM under the WSH Act and its subsidiary regulations. The new certificate card (CP Card) will be replacing the current laminated paper certificate.

The new CP Card is developed to raise the professionalism of MOM-registered Competent Persons and enhance security and durability of the certificate.

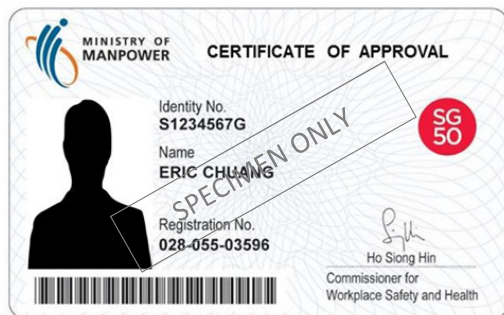
MOM will issue the different types of Competent Person with the new CP Card in phases. Previously issued laminated paper certificate card will be phased out by 31 December 2017.

Frequently Asked Questions

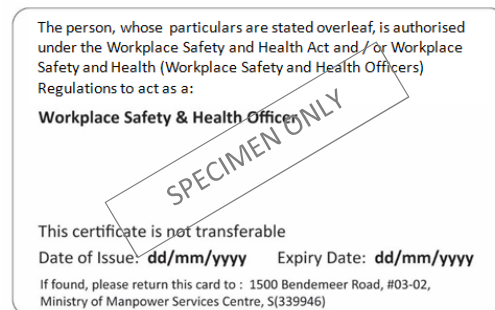
1. **What are the improved features of the new Competent Person certificate card (CP card)?**

The new CP card has been updated in its design and security features against potential forgery. It is made of PVC material for better durability and quality. The new CP card is also easier to be kept in wallets (credit card size, 86 mm x 54 mm) compared to the existing larger laminated paper certificate.

Front of Card



Back of Card



Note: New CP cards issued from 1 Jan 2016 onwards will not have the SG50 logo.

2. **Who will be issued the new CP card?**

- Authorized Examiners (Lifting Equipment) and Authorized Examiners (Pressure Vessel)
- Designated Workplace Doctors (DWDs)
- Workplace Safety & Health Auditors
- Workplace Safety & Health Officers (WSHOs)
- Crane Operators

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3. How will the new CP cards be issued to me?

<i>Key Scenarios</i>	<i>Issue of New Card</i>
A) <u>For existing approved</u> WSHOs	With effect from 5 Nov 2015, existing WSHOs will receive the new CP cards upon their next successful renewal of their registration.
B) <u>For new applicants</u> to be registered as WSHOs	With effect from 5 Nov 2015, applicants who are registered to be WSHOs will be issued the new CP card, upon approval of their applications.
C) <u>For existing approved</u> Authorized Examiners (AEs), Designated Workplace Doctors (DWDs) and Workplace Safety & Health Auditors (WSH Auditors)	No action is required by existing certificate holders for the new CP card. Existing certificate holders will receive their new CP cards by post. The new CP cards will be sent out by post in phases according to alphabetical order of recipient's names (from Nov 2015 to Q2 2016).
D) <u>For new applicants</u> to be registered as Authorized Examiners (AEs), Designated Workplace Doctors (DWDs) and Workplace Safety & Health Auditors (WSH Auditors)	With effect from 5 Nov 2015, applicants who register with MOM as Authorized Examiners (AEs), Designated Workplace Doctors (DWDs) or Workplace Safety & Health Auditors (WSH Auditors) will receive their new CP cards by post, upon approval of their applications.
E) <u>For existing approved</u> Crane Operators	They will receive the new CP cards upon their next successful renewal of their registration from 5 Nov 2015.
F) <u>For new applicants</u> to be registered as Crane Operators	From 5 Nov 2015, applicants who register to be Crane operators will be issued the new certificate card, upon approval of their applications.

4. Will there be any increase in processing fees or additional charges for the new CP card?

There are no changes to current processing fees and no additional charges for the new CP card.

5. Will the old laminated paper certificate card for Competent Persons be still accepted?

The current laminated paper certificate card will continue to be acceptable to MOM till 31 Dec 2017, while existing Competent Persons are gradually being issued the new CP cards in phases. Upon receipt of their new CP cards, Competent Persons will be required to destroy their old certificate cards (no need to return to MOM), to prevent potential forgery or abuse.

6. I have received the laminated paper certificate upon my last successful application or renewal of Competent Person registration, will I be able to request for the new CP card?

No, we are unable to accede to such requests. You will only receive the new CP card at your next successful renewal.

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7. **I have lost or damaged my laminated paper certificate card. Would I be able to request for the new CP card?**

If you have lost or damaged your laminated paper certificate, please email us with your relevant details via mom_oshd@mom.gov.sg for assistance. However, we are unable to issue the new CP card to replace any lost or damaged laminated paper certificate card. Replacement fees may apply where applicable, up to \$10 per card.