



**MOM/OSHD/2019-02**

**19 SEP 2019**

## **Construction Worksites Are No Longer Required to Register with MOM**

As part of the Government's efforts to streamline business processes, with effect from 1 April 2019, construction worksites no longer need to register with the Ministry of Manpower (MOM).

Previously, construction worksites need to register the worksite with MOM as well as apply to the Building Control Authority (BCA) for a permit to carry out structural works. Now, worksites only need to apply for the permit from BCA. MOM will obtain the relevant worksite information from BCA.

However, all construction worksites must still comply with the Workplace Safety and Health Act (WSHA) and its subsidiary legislation such as Workplace Safety and Health (Construction) Regulations and Workplace Safety and Health (Safety and Health Management System and Auditing) Regulations.

More information is available at:

[www.mom.gov.sg/workplace-safety-and-health/factory-notification-and-registration/requirements-for-factories](http://www.mom.gov.sg/workplace-safety-and-health/factory-notification-and-registration/requirements-for-factories)

### **1. What premises are considered construction worksites?**

Construction worksites include:

- Premises that carry out building operations (e.g. construction, demolition, structural alteration, repair or maintenance, electrical installation, lift replacement of a building as well as site preparation, laying of foundation for an intended building)
- Premises that carry out works of engineering construction (refer to Third Schedule of WSHA).

### **2. Can my worksite start site preparation without factory registration?**

You may start site preparation (e.g. erect hoarding, mobilisation for the construction worksite) and building operations (e.g. mechanical works, electrical and instrumentation (E&I) works, process modification works) in the worksite without a factory registration. You are reminded to conduct risk assessment before starting any work. However, you are not required to submit the risk assessment to MOM.

### **3. How do I get a workplace number for my construction worksite to carry out WSH transactions if my worksite does not need to be registered?**

If you have already applied for a permit for structural works at the worksite with the Building and Construction Authority (BCA), you will receive a workplace number assigned to your worksite via email.

If your worksite does not need a BCA permit, you can log in to WSH e-Service using your company's CorpPass to create a non-notifiable workplace number.

You can also log in to WSH e-Service using your company's CorpPass to search for active workplace records under your company.

More information is available at:

[www.mom.gov.sg/faq/factory-notification-and-registration/how-do-i-get-a-workplace-number-to-perform-wsh-transactions-if-my-worksite-does-not-need-to-be-registered](http://www.mom.gov.sg/faq/factory-notification-and-registration/how-do-i-get-a-workplace-number-to-perform-wsh-transactions-if-my-worksite-does-not-need-to-be-registered)

**4. Is my worksite still required to conduct and submit the initial SHMS audit since there is no need to register for a Factory Registration?**

Construction worksites must implement a Safety and Health Management System (SHMS) and conduct SHMS audit or internal review as required by Workplace Safety and Health (Safety and Health Management System and Auditing) Regulations. Please refer to the new timelines for submission.

Worksite	Conduct SHMS audit or internal review
Worksite with contract sum \$30 million and above	<ul style="list-style-type: none"> <li>• Conduct SHMS audit by SAC-accredited WSH Auditing Organisation at least once every 6 months.</li> <li>• If your worksite has applied with BCA for a permit for structural works, you must conduct SHMS audit within 6 months of their approval date.</li> <li>• If your worksite doesn't need BCA permit, you must conduct the audit within 6 months of starting operations.</li> </ul>
Worksite with contract sum less than \$30 million	<ul style="list-style-type: none"> <li>• Conduct internal SHMS review at least once every 6 months.</li> <li>• If your worksite has applied with BCA for a permit for structural works, you must conduct internal review within 6 months of their approval date.</li> <li>• If your worksite don't need BCA permit, you must conduct internal review within 6 months of starting operations.</li> </ul>

**5. Can a worksite have multiple occupiers? For example, are specialist contractors directly appointed by the developer allowed to have their own workplace number that is different from the main contractor?**

In general, there should only be a single occupier holding charge, management and control of a specific worksite. Unless there are clear contractual demarcation, the main contractor appointed by the developer will remain as the occupier of the worksite.

Specialist contractors and other sub-contractors must continue to coordinate with the main contractors to ensure that any work carried out does not compromise the safety and health of the workers.

**6. Is my existing factory registration valid?**

For existing construction worksites already registered with MOM, the factory registration remains valid until the contractor terminates the registration upon project completion.