

Fact Sheet on Settling-in Programme (SIP) for Foreign Workers

The SIP is a structured one-day orientation programme to educate new foreign workers who are working in Singapore for the first time. It aims to equip them with knowledge of their employment rights and obligations, and Singapore laws to prevent them from unwittingly commit offences.

In addition, the SIP seeks to orientate FWs on Singapore's local practices and social norms to help them adapt to living and working here.

After the one-day programme, foreign workers will also know where and how they can seek help in the course of their employment here.

Through the SIP, foreign workers will know that our laws and regulations protect them, and they can be assured that law enforcement officers will treat their complaints seriously, and follow up expeditiously.

Topics taught include:

- Understanding Singapore
- Local practices and social norms
- Employment laws, including understanding your IPA letter
- Employment and work injury compensation rights
- SGSecure and other key laws

The SIP is conducted in English and is also available in the foreign worker's natives' languages – Bengali, Burmese, Mandarin, Tamil and Thai.

Employers are reminded to promptly send their foreign workers to attend the SIP, before the work permit can be issued. The SIP must be completed within 14 days of the foreign workers' arrival in Singapore.