**APPLICATION FORM FOR**

**LEAN ENTERPRISE DEVELOPMENT (LED) SCHEME**

The LED scheme aims to support Small and Medium Enterprise (SME) projects that have industry wide impact. As such applications supported by a few companies are preferred. The lead company can apply on behalf of participating companies. Applications are to be submitted via [leds@mom.gov.sg](mailto:leds@mom.gov.sg).

1. ***Lead Applicant Details***

Please provide contact details of the lead applicant below. Information of the other participating companies is to be provided in **Annex A**.

|  |  |
| --- | --- |
| **Industry Sector** |  |
| **Primary Business Activity** |  |
| **Contact Details of Lead Applicant** | |
| **Company Name** |  |
| **Contact Person** | Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Contact Numbers** | Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Email Address** |  |

1. ***Summary of proposal***

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| --- | --- |
| Describe your proposal and how it aims to overcome business challenges and transform existing processes. You may include more details or provide supporting attachments at **Annex B**. | |
|  | |
| **Does your proposal fulfil**  **the following objectives?** | **Please elaborate:** |
| **Manpower Lean** (Mandatory)  Improve productivity  Through innovation, reducing manpower wastage and reliance on foreign manpower | What is your current situation?    How does the project help you use manpower more effectively? |
| **Stronger Singaporean**  **Core** (Mandatory)  Provide Singaporeans with better jobs, wages and careers after restructuring | What is your current situation?  How does the project help you to build a stronger Singaporean Core? |
| Proposals that involve a group of companies, and/or which are endorsed by the relevant industry association or union, will be given priority.  Please include inputs from the relevant industry association and/or union (if any) at Annex B.  [Note: If you are unsure which union is relevant for your industry, please email [leds@mom.gov.sg](mailto:leds@mom.gov.sg) to check] | |

1. ***Details of LED Scheme support required***

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| --- |
| Please indicate the types of support required. |
| **(A) Project Support**   |  |  | | --- | --- | | **Type of Support** | **Pls. provide details (such as estimated costs)  and elaborate on need for support** | | Training Support |  | | Job Redesign |  | | Process Re-engineering & Automation |  | | Machine & Equipment |  | | Others (pls. elaborate) |  |      |  |  | | --- | --- | | Have any of the applicant companies applied for other Government assistance schemes for the same project? | No  Yes  If No, please elaborate the types of schemes/grants you would be interested in:  If Yes, please elaborate whether the application was successful and funding amount received: |   **(B) Manpower Profiles**  Applicants requesting for transitional manpower support to implement the proposal, should provide in **Annex C**, the following manpower profile information:   * Current Manpower Profile * Interim Manpower Profile (including transitional manpower support) * Steady State Manpower Profile (after completion of project)   Companies putting up joint proposals may opt to submit Annex C to the LED Taskforce individually. |

**\*\*\* End \*\*\*\***

**Annex A**

**DETAILS OF PARTICIPATING COMPANIES**

**Each** participating company to provide the details requested for in the table below. More rows can be added if necessary.

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S/N** | **Registered Company’s Name** | **Correspondence Address** | **ACRA Number or**  **Unique Establishment Number (UEN)** | **Company Contact** | | | | **30% or more Local Share-holding**  **(Yes/No)** | **No. of Employees  (Group-level)** | **Annual Sales Turnover  (Group-level)** | **Past projects implemented to :    (a) increase productivity,  (b) improve pay and career prospects to attract more Singaporeans and/or**  **(c) other Singaporean Core initiatives e.g. WSQ, CDG, IGP, P-Max, Fair Consideration Framework, Jobs Bank** |
| **Name** | **Designation** | **Contact No.** | **Email** |
| 1 | (Lead Company) |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |

**Annex B**

**OTHER SUPPORTING DOCUMENTS**

Please attach other supporting documents here (e.g. detailed proposal):

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|  |

**Annex C**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Manpower Profiles:** | **Current Manpower Profile** | | **Interim Manpower Profile** | | **Steady State Manpower Profile** | |
| Number of Local Workers | Number of Foreign Workers | Number of Local Workers | Number of Foreign Workers | Number of Local Workers | Number of Foreign Workers |
| Lead Applicant: |  | Work Permit:    S Pass: |  | Work Permit:    S Pass: |  | Work Permit:    S Pass: |
| Company 2: |  | Work Permit:    S Pass: |  | Work Permit:    S Pass: |  | Work Permit:    S Pass: |
| Company 3: |  | Work Permit:    S Pass: |  | Work Permit:    S Pass: |  | Work Permit:    S Pass: |
| Company 4: |  | Work Permit:    S Pass: |  | Work Permit:    S Pass: |  | Work Permit:    S Pass: |