

### Licensing Requirements

#### a) Registration with ACRA or ROS

- Sole proprietorships, partnerships, limited partnerships, limited liability partnerships, companies registered with the Accounting and Corporate Regulatory Authority (ACRA) Singapore

**OR**

- Associations/Societies registered with the Registry of Societies (ROS)

#### b) Track Records

- For existing cleaning businesses –
  - Have at least 1 cleaning contract on-going **OR** completed in the 12 months preceding the licence application
- For new start-ups –
  - Have at least 1 employee:
    - i) With a minimum of 2 years of practical experience in supervising cleaning work **OR**
    - ii) Has attended the requisite training modules under the Environmental Cleaning (EC) Singapore Workforce Skills Qualifications (WSQ) as prescribed:
      - i) Supervise Service Operations, and
      - ii) Demonstrate and Apply Understanding of Cleaning Methods and Processes

#### c) Training for Cleaning Workforce

- Cleaners to attend at least 1 module under the EC WSQ Framework
- Cleaning businesses may send their cleaners for the basic cleaning module
  - Demonstrate Understanding of the Local Cleaning Industry Environment
- NEA may recognise other non-EC WSQ modules
  - E.g. ITE Skills Certificate in Housekeeping Operations (Healthcare)
- Training requirement will apply to full-time, part-time and temporary cleaners
- Training requirement to be implemented in phases:

<b>Application Period</b>	<b>Training Compliance (%)</b>
At the point of licence application	50
By 1 <sup>st</sup> licence renewal	100

Note: Training compliance has to be maintained throughout licence period

**d) Progressive Wage Plan**

- Cleaning businesses have to submit a progressive wage plan
  - For resident cleaners employed (Singapore Citizens and Permanent Residents)
  - Specifying the basic wage for each class of cleaners
  - Conforming to the wage levels specified by the Commissioner for Labour
    - i) Based on the recommendations of the Tripartite Cluster for Cleaners (TCC)
- Progressive wages will apply to **resident cleaners** whether they are **full-time**, **part-time** or **temporary** employees