

Annex B

About bizSAFE

The Workplace Safety and Health (WSH) Advisory Committee developed bizSAFE to help small and medium-size enterprises (SMEs) improve workplace safety and health standards. It is in line with the 10-year strategy roadmap WSH 2015 and the recommendation of the International Advisory Panel to provide more assistance and support to SMEs.

Objectives

2 bizSAFE aims to achieve two main objectives. One, to adopt a systematic process to help SMEs build capability to better manage safety and health at workplaces. Two, to recognise the SMEs for their efforts in managing safety and health at their workplaces through providing business advantages to motivate SMEs to improve workplace safety and health.

bizSAFE communities

3 Within the programme, there are four bizSAFE communities that would work together to improve safety and health in SMEs:

- bizSAFE enterprises
 - SMEs which are participating in the bizSAFE programme and have been recognised for putting in place workplace safety and health measures such as risk management and WSH Management Systems
- bizSAFE mentors
 - Companies that have demonstrated excellent WSH performance and leadership and will help to guide bizSAFE companies as they progress in the programme.
- bizSAFE partners
 - Companies that support the programme by providing motivational factors for SMEs to join bizSAFE, such as larger companies with SMEs as subcontractors.
- bizSAFE service providers
 - Companies that provide training, consultancy and programme evaluation services.

bizSAFE's 5-step process

- 4 There are five levels in the bizSAFE programme:
- Level one – The top management of an SME must show commitment to WSH by attending a half-day workshop conducted by bizSAFE service providers.
 - Level two – The SME must select a Risk Management (RM) Champion to attend a 2-day RM Course. At the end of the course, the RM Champion must chart out the RM Implementation Plan.
 - Level three – The SME must have fully implemented the RM Plan.
 - Level four – The SME must select a Workplace Safety and Health Management system (WSHMS) Programme Leader to attend a 4-day WSHMS Course. With the acquired knowledge, the WSHMS Programme Leader must be able to develop a WSH Management Plan.
 - Level five (bizSAFE STAR) – The SME must implement the WSH Management Plan and engage an independent third party certification company to certify that the company meets the local Singapore Standards 506 (SS506) or any similar international standard.

5 SMEs interested in taking up bizSAFE can apply for funds from the Skills Development Fund, Local Enterprise Technical Assistance Scheme and Risk Management Assistance Fund. For more information on bizSAFE, log on to www.wsh.sg.