

1. Go to the registration link: <https://go.gov.sg/sgsecureregister>
2. Read the instructions and login with your Corppass

Register an SGSecure Rep

 15 mins estimated time to complete

Instructions

Note: We will require verification of your SGSecure Rep's handphone and email address during the registration process.

Please inform your SGSecure Rep to be ready to verify his / her mobile number and email address before you start the registration process.

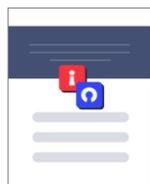
You may use this form to:

1. Add a new SGSecure Representative; and/or
2. Replace an existing SGSecure Representative. You may also edit the details of the SGSecure Representative using the "Replace" function.

If you wish to:

3. Remove an SGSecure Rep as the company has ceased operations; and/or
4. Clarify with us on the details of an existing SGSecure Rep in your company, you may email us at sgsecure_workplaces@mom.gov.sg 

Please refer to the user guide for more information in using the form.



[Log in with Singpass \(Corporate\)](#) 

Corporate entity login is required for this form.
Your Singpass ID and corporate Entity ID will be included with your form submission.

3. Choose which transaction you wish to perform:

1. Please select the transaction you wish to perform for your SGSecure representative:

Select an option ^ x

Add SGSecure Representative..

Replace SGSecure Representative..

Submit now

4. If you choose "Add SGSecure Representative",
a) please provide the following company details:

1. Please select the transaction you wish to perform for your SGSecure representative:

Add SGSecure Representative.. v x

Company Details

2. Company Industry

Select an option v x

3. Company Name

4. Company Address

5. Company Unit Number, if applicable (optional)

6. Company Postal Code

- +

7. Company General Number, if applicable (optional)

6123 4567 

8. Company General Email

b) please provide the following representative details. (Note: mobile number and email address of new SGSecure rep will need to be verified with OTP before submission)

Representative Details

9. Salutation of new SGSecure Rep

Select an option ▼ ✕

10. Full Name of new SGSecure Rep

11. Mobile Number of new SGSecure Rep
(Starts with 8 or 9)

8123 4567 OTP Verify

12. Email Address of new SGSecure Rep

Verify

13. Office Number of new SGSecure Rep, if applicable (optional)

6123 4567 OTP

14. Job Designation of new SGSecure Rep

Mobile number verification:

! Please verify your mobile number



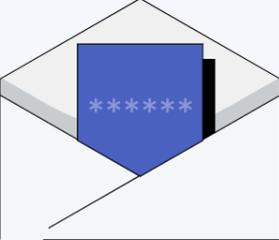
Verify your mobile number
An SMS with a 6-digit verification code was sent to you. It will be valid for 30 minutes.

KFV- Submit

Resend OTP in 41s

Email address verification:

 Please verify your email address



Verify your email
An email with a 6-digit verification code was sent to you. It will be valid for 30 minutes.

BUL-

Resend OTP in 57s

5. Please confirm that details provided are correct, and click "submit now".

13. Office Number of new SGSecure Rep, if applicable (optional)

14. Job Designation of new SGSecure Rep

6. Upon submission, your new SGSecure rep will receive an acknowledgement email from MOM via the provided email address (sample acknowledgement email shown below).

Thank you for registering an SGSecure Rep with the Ministry of Manpower (MOM).

 MOM SGSecure@Workplaces <donotreply@mail.form.gov.sg>
To: [redacted]

This is an Internet email. If you are unsure of the content, please check the source before you respond.

Response ID: 6

Thank you for registering a SGSecure Rep with the Ministry of Manpower (MOM).

To learn more on the SGSecure@Workplaces Programme and raise your business' preparedness against terrorism, you may refer to our website: <https://go.gov.sg/overview>.

To learn more on the bizSAFE Programme to improve workplace safety, health and security capabilities., you may refer to <https://go.gov.sg/bizsafe>.

If you have any further queries, please email us at sgsecure_workplaces@mom.gov.sg.

Thank you.

Best Regards,
MOM SGSecure@Workplaces Team

7. If you choose “Replace SGSecure Representative”, please provide the following representative details. (Note: mobile number and email address of new SGSecure rep will need to be verified with OTP before submission)

Representative Details

2. Full Name of SGSecure Rep to be replaced

3. Mobile number of SGSecure Rep to be replaced
(Starts with 8 or 9)

4. Salutation of new SGSecure Rep

5. Full Name of new SGSecure Rep

6. Mobile Number of new SGSecure Rep
(Starts with 8 or 9)

7. Email Address of new SGSecure Rep

8. Office Number of new SGSecure Rep, if applicable (optional)

9. Job Designation of new SGSecure Rep

8. Repeat Step 5 & 6 to submit the form and receive the email acknowledgement.