

EMPLOYEES' ACKNOWLEDGEMENT FORM¹

SALARY DEDUCTION SECTION 27(1)(E) OF THE EMPLOYMENT ACT (CAP 91)

We confirm that the following had been explained to us regarding our employer's application for salary deduction.

1. Type of amenity or service: _____
2. Employers can only deduct employees' salaries after the application has been
 - (i) approved by the Commissioner for Labour, and
 - (ii) written consent has been sought from each affected employee.
3. Employees' participation in the salary deduction is voluntary, and must be allowed to withdraw their consent given to the employer for the salary deduction.
4. The amount deducted from an employee's salary must not exceed the value of the amenity or service provided as specified in Section 30(2) of the Employment Act.
5. The total amount deducted from an employee in a month shall not exceed 50% of the employee's salary as specified in Section 32 of the Employment Act.
6. This Form shall not constitute written consent of the affected employees.

S/N	Name	NRIC / WP Number	Occupation	Department	Employment Start Date	Contact No.	Signature
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

¹ At least 50% or 10 (whichever is lesser) of the affected employees must provide their acknowledgement to the employer's application for salary deduction.

Note to employee:

- Ministry officials may contact you to verify the above.
- You may refer to the Ministry's website at www.mom.gov.sg on salary deduction or contact us at: Email: mom_lrwd@mom.gov.sg / MOM Contact Centre: 6438 5122.