



Updated on 24 Feb 2023

Fill in this consent form to allow a family member to act on your behalf

Upload the completed form in our FDW eService (www.mom.gov.sg/fdw-eservices) for us to process your request. If approved, the family member can perform these transactions related to your helper(s):

- Check and pay levy
- Extend a pass validity (short term)
- Renew a pass

Please make sure that all the fields are filled. Incomplete forms will be rejected.

Employer's details and declaration				
Name (as on NRIC or FIN)				
NRIC/FIN (last 4 chars) e.g. 123A	<input type="text"/>	<input type="text"/>	Local contact number	+65 <input type="text"/>
I authorise my family member (whose details are listed below) to act on my behalf and perform the transactions listed above, according to my instructions.				
Signature/Date				

Family member appointed to act on behalf of Employer				
Name (as on NRIC or FIN)				
NRIC/FIN (last 4 chars) e.g. 123A	<input type="text"/>	<input type="text"/>	Local contact number	+65 <input type="text"/>
Relationship to employer (You must fall under these categories)	<input type="checkbox"/> Spouse <input type="checkbox"/> Sibling or their spouse <input type="checkbox"/> Child or their spouse <input type="checkbox"/> Grandchild or their spouse <input type="checkbox"/> Niece or nephew, or their spouse			