

Dear Key Appointment Holders and Employment Agency Personnel,

MOM would like to remind all EAs that they must conduct at least one check with the MDWs **and** their employers, within three months of the MDW's deployment.

More than 60 EAs were audited recently. About 15% failed to carry out post-placement checks or failed to maintain records of the checks they had performed. MOM also found one EA who claimed that they had conducted post-placement checks, but the MDW employers indicated that no such checks had taken place.

We have issued a reminder to the EAs on the need to conduct such checks and to document it. MOM will be investigating the EA which had provided false information.

Please refer to the guidelines ([link](#)) on how to conduct the checks. MOM will be auditing more EAs. We seek your co-operation to take this requirement seriously as the checks will allow you to address any employment related matters expediently. Action will be taken against EAs who fail to perform such checks.

Yours sincerely,

Kevin Teoh
Commissioner for Employment Agencies
Ministry of Manpower