

EA Alert Dated: 13 Feb 2017

EA Alert (01/2017) : Cluster Audit Operation

Dear Key Appointment Holder(s) and EA Personnel,

1 In view of the latest changes in Employment Agency Licence Conditions (w.e.f December 2016), Ministry of Manpower will conduct a cluster audit operation on EAs situated in the area of **Bukit Timah** in **February 2017**. The audit team will check on items identical to the attached Self-Assessment Compliance Checklist. Please note that the attached checklist has been updated to include the changes in Employment Agency Licence Conditions regarding the provision of IPA and the repatriation of FDWs.

2 Results of past audits show that EAs who used the checklist to verify their practices before our audits took place had lower risk of non-compliance. We hope to see more EAs with zero infringements. We wish to also remind EAs that those that do not comply with our regulations will be penalised, and that audits may be conducted at other areas during this period. An EA may be audited even if it was audited previously.

3 MOM officers will show their MOM authority cards as proof of identity. EAs should not allow any persons without the MOM authority cards to audit your EA, and should contact us at 6438 5122 immediately.

Thank you.

Yours sincerely

Brian Wong

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Assistant Commissioner for Employment Agencies