



Updated on 04 Nov 2016

Use this form to amend your pass holder's personal details

Completing this form

- For passport number and expiry date, you can update the details instantly using EP Online (www.mom.gov.sg/eservices/services/ep-online). Click 'Change Particulars'.
- To amend other personal particulars, submit the completed form and supporting documents using iSubmit (www.mom.gov.sg/iSubmit). Select Request Type 2: Amendment of Personal Particulars for Pass Holders (Excluding Work Permit).
- We aim to respond to you within 7 working days upon receipt of your documents. Incomplete forms or requests without supporting documents **will not** be processed.

Details you wish to amend	Supporting documents you need to submit
Passport Number and/or Passport Expiry Date	<ul style="list-style-type: none"> ➤ Documents uploaded must be clear ➤ Documents not in English must be accompanied with an official English translation <ul style="list-style-type: none"> • Pass holder's passport • Documentary proof, if there are other changes to the information on the passport biodata page (e.g. slight changes in name)
Nationality	
Name	<ul style="list-style-type: none"> • Pass holder's passport • Deed poll of change in name or • Marriage certification that shows change in name after marriage
Date of Birth/ Country of Birth/ Country of Origin	<ul style="list-style-type: none"> • Pass holder's passport • Birth certificate showing date of birth, country of birth and country of origin
Marital Status	<ul style="list-style-type: none"> • Pass holder's passport • Documentary proof of change in marital status (e.g. marriage certificate, divorce papers)
Old Malaysian Identity Number/ New Malaysian Identity Number/ Malaysian Identity Type	<ul style="list-style-type: none"> • Pass holder's passport • Front and back copy of new Malaysian Identity Card

About your pass holder

Name	
Foreign Identification No. (FIN)	
Application No. (if available)	

Particulars you wish to amend

	Existing details	New details
Passport Number		
Passport Expiry Date (dd/mm/yyyy)		
Name (as on travel document)		
Nationality		
Gender		
Marital Status		
Date of Birth (dd/mm/yyyy)		
Country of Birth		
Country of Origin		
Race		
Religion		
Old Malaysian ID No.		
New Malaysian ID No.		
Malaysian ID type		

Your declaration

I hereby declare that the information provided in this form is true and correct.

Name	Your organisation name
Designation	Your organisation stamp
Contact number	Your signature

Date (dd/mm/yyyy)