

Application for Exemption from the Foreign Domestic Worker (FDW) Employers' Orientation Programme (EOP)

This form may take you approximately 10 minutes to fill in.

You will need the following information to fill in the form:

- Employer's particulars
- Employer's sponsor's/ spouse's/ sponsor's spouse's/ representative's particulars

Important Notes:

1. As a first-time employer, you are required to attend the EOP as a prerequisite for employing FDWs.
2. If you are applying for an FDW with a sponsor, then your sponsor is required to attend the EOP on your behalf. However, if your sponsor or the sponsor's spouse is/was an FDW employer previously, then he/she is not required to attend.
3. If you are not applying with a sponsor, then a representative (such as a family member) is required to attend the EOP on your behalf.
4. However, an exception may be granted if you meet the following conditions:

Reasons for Application	Supporting Documents Required
<input type="checkbox"/> Suffer from chronic medical conditions / unable to walk <input type="checkbox"/> Are 60 years old and above, and suffer physical discomfort	- Employer's NRIC/ FIN - Sponsor's/ Sponsor's Spouse's/ Representative's NRIC/ FIN - Medical documents/ letter from doctor (for chronic medical conditions / unable to walk)
<input type="checkbox"/> Are expectant or a new mother due to give birth or have delivered within 1 month or less from the date of application and your spouse had attended EOP	- Employer's NRIC/ FIN - Spouse's NRIC/ FIN - Spouse's Certificate of Attendance of EOP
<input type="checkbox"/> Spouse has/had employed an FDW within the same household	- Employer's NRIC/ FIN - Spouse's NRIC/ FIN - Marriage Certificate
<input type="checkbox"/> Spouse is deceased and was an employer	- Employer's NRIC/ FIN - Death Certificate of spouse

5. You should email a completed copy of this form together with the required supporting documents via email: mom_peg@mom.gov.sg or fax: 6692-5490. For faxed applications, MOM will notify the employer directly or through the Employment Agency of the application outcome within 7 working days from date of receipt.
6. You should submit the FDW's Work Permit application one working day after receiving approval for the EOP exemption from MOM.

Part I – Employer's Particulars			
Name (as stated in the NRIC or FIN) :			
Residential Address:			
Nationality:	NRIC / FIN No.:	Date of Birth:	
Part II – Sponsor's / Spouse's / Sponsor's Spouse / Representative's Particulars (delete whichever inappropriate)			
Name: (as stated in the NRIC or FIN):		Relationship to Employer: <input type="checkbox"/> Sponsor <input type="checkbox"/> Spouse <input type="checkbox"/> Others, please specify: _____	
Residential Address:		Sponsor/ Spouse/ Sponsor's Spouse is/was FDW employer: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date of Birth:	NRIC / FIN No.:	If "No" has Sponsor/ Spouse/Representative attended the EOP: <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Email:		
Part IV – Declaration by Employer			
I declare that the information I have provided in this application form is true and correct.			
_____	_____	_____	
Date	Signature	Contact number(s)	
Part V – Employment Agency's Particulars			
Name of Employment Agency:		Office Tel No:	Fax:
		Email:	