

**LICENSING BRANCH, FOREIGN MANPOWER MANAGEMENT DIVISION**

**MINISTRY OF MANPOWER**

**DECLARATION OF ALLOWED OCCUPANT LOAD(S) FOR ON-SITE WORKERS’ QUARTERS**

**(TEMPORARY BUILDINGS / UNCOMPLETED PERMANENT BUILDINGS) ON CONSTRUCTION SITES**

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| 1. The forms are to be filled up and signed by the Qualified Person (s) (QPs)[[1]](#footnote-1) engaged for the project(s) under your company. 2. The forms are to be signed by a company representative as a witness to the declarations by the QP(s). 3. Please use the correct form for workers’ quarters located in either Temporary Buildings (page 3) and/or Uncompleted Permanent Buildings (page 4). 4. The completed forms (including the table) must be submitted to the Licensing Branch, Foreign Manpower Management Division, Ministry of Manpower via: e-mail to [mom\_fmmd@mom.gov.sg](mailto:mom_fmmd@mom.gov.sg) along with the required mandatory documents. The email subject should be as follows: Application for OFWAS for Workplace No: 123456789A0123**\***- <<Name of Main-Con>>.   *[Note: Please make a copy of page 2, 3 or 4 if additional sheet(s) are required.]*  *\*Delete accordingly* |



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| --- | --- | --- | --- |
| **Declaration of Total Occupant Load for On-Site Workers Quarters on Construction Site** | | | |
| Worksite Address |  | | |
| Workplace Number |  | Total Occupant Load for Workers Quarters |  |
| On-Site 24hr Contact Person |  | On-Site 24hr Contact Number |  |
| QP’s Name |  | QP’s Signature | |
| QP’s NRIC/FIN (last 4 characters only) |  |
| QP’s Registration Number (For PE Only) 2 |  |
| QP’s Contact Number |  |
| Endorsed Date | Click or tap to enter a date. |

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| **Undertaking by Company Witness** | | | |
| I declare that the information provided above is true and correct to the best of my knowledge and beliefs. I understand that it is an offence **under** Section 22(1)(d) of the Employment of Foreign Manpower Act (EFMA), to provide false information to the Ministry of Manpower. I also understand that offenders will be subjected to a fine of up to $20,000, and/or 24 months’ jail. | | | |
| Name of Company Witness |  | Company Name |  |
| Designation |  | Company Witness Signature | |
| NRIC / FIN (last 4 characters only) |  |
| Date | Click or tap to enter a date. |

1 The 4.2 sqm includes sleeping quarters area, excluding en-suite toilets, kitchen and yard spaces.

2 Applicable for Professional Engineer (PE) Only.



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| --- | --- | --- | --- |
| **Declaration of Total Occupant Load for On-Site Workers Quarters on Construction Site in Temporary Buildings** | | | |
| Number of Blocks | No of Floors | Number of Rooms Per Floor | Number of Occupants Per Room |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | | |
| QP’s Name |  | QP’s Signature | |
| QP’s NRIC/FIN (last 4 characters only) |  |
| QP’s Registration Number (For PE Only) 2 |  |
| QP’s Contact Number |  |
| Endorsed Date | Click or tap to enter a date. |

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| --- | --- | --- | --- |
| **Undertaking by Company Witness** | | | |
| I declare that the information provided above is true and correct to the best of my knowledge and beliefs. I understand that it is an offence **under** Section 22(1)(d) of the Employment of Foreign Manpower Act (EFMA), to provide false information to the Ministry of Manpower. I also understand that offenders will be subjected to a fine of up to $20,000, and/or 24 months’ jail. | | | |
| Name of Company Witness |  | Company Name |  |
| Designation |  | Company Witness Signature | |
| NRIC / FIN (last 4 characters only) |  |
| Date | Click or tap to enter a date. |

1 The 4.2 sqm includes sleeping quarters area, excluding en-suite toilets, kitchen and yard spaces.

2 Applicable for Professional Engineer (PE) Only.



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| **Declaration of Total Occupant Load for On-Site Workers Quarters on Construction Site in Uncompleted Permanent Buildings** | | | |
| Floor Level | Floor Area  (m2) | Area of Occupied Floor Space Per Occupant (m2) | Number of Occupants |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | | | |
| QP’s Name |  | QP’s Signature | |
| QP’s NRIC/FIN (last 4 characters only) |  |
| QP’s Registration Number (For PE Only) 2 |  |
| QP’s Contact Number |  |
| Endorsed Date | Click or tap to enter a date. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Undertaking by Company Witness** | | | |
| I declare that the information provided above is true and correct to the best of my knowledge and beliefs. I understand that it is an offence **under** Section 22(1)(d) of the Employment of Foreign Manpower Act (EFMA), to provide false information to the Ministry of Manpower. I also understand that offenders will be subjected to a fine of up to $20,000, and/or 24 months’ jail. | | | |
| Name of Company Witness |  | Company Name |  |
| Designation |  | Company Witness Signature | |
| NRIC / FIN (last 4 characters only) |  |
| Date | Click or tap to enter a date. |

1 The 4.2 sqm includes sleeping quarters area, excluding en-suite toilets, kitchen and yard spaces.

2 Applicable for Professional Engineer (PE) Only.

1. A Qualified Person (QP) may refer to a Registered Architect, or Professional Engineer (Civil/Structural). [↑](#footnote-ref-1)