

Documents Required for Work Pass Applications

You may be asked to upload one or more of the following documents when you apply for the various Types of Passes:

Pass Type Applied For	Supporting Documents you may be required to Upload	Additional Notes														
Employment Pass (EP) / S Pass	<p>(a) Travel Document Page showing the personal particulars and travel document number. Please include pages reflecting amendments to details (e.g. name, expiry date), if any.</p> <p>(b) Educational Certificates</p> <p>(c) Registration or Support Letters from the relevant Vetting Agency/ Professional Body/ Accreditation Agency, if support from them has been declared in the application.</p>	<p>For item (b)</p> <ul style="list-style-type: none"> - Applicants with diploma/degree qualifications from India will need to submit their transcript and marksheets. - Applicants with degree qualifications from China will need to submit their Certificate of Graduation (毕业证书) along with their degree certificate (学位证书). <p>For item (c)</p> <p>The regulatory and registration agencies/bodies referred to are :</p> <table style="width: 100%; border: none;"> <tr> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • National Environment Agency (foodshop/foodstall licence) • Singapore Medical Council • Singapore Dental Council • Singapore Nursing Board • Singapore Pharmacy Council • Attorney-General's Chambers </td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> • Traditional Chinese Medicine Practitioners Board • Singapore Sports Council • Ministry of Community Development, Youth and Sports • International Enterprise Singapore </td> </tr> </table>	<ul style="list-style-type: none"> • National Environment Agency (foodshop/foodstall licence) • Singapore Medical Council • Singapore Dental Council • Singapore Nursing Board • Singapore Pharmacy Council • Attorney-General's Chambers 	<ul style="list-style-type: none"> • Traditional Chinese Medicine Practitioners Board • Singapore Sports Council • Ministry of Community Development, Youth and Sports • International Enterprise Singapore 												
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Dependant's Pass (DP)	<p>(a) Travel Document Page showing the personal particulars and travel document number. Please include pages reflecting amendments to details (e.g. name, expiry date), if any.</p> <p>(b) Documentary proof of the relationship between the Main Pass Holder and the following DP applicant:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Relationship</th> <th style="text-align: left;">Documentary proof</th> </tr> </thead> <tbody> <tr> <td>Spouse</td> <td>Marriage Certificate</td> </tr> <tr> <td>Child</td> <td>Birth Certificate</td> </tr> <tr> <td>Adopted Child</td> <td>Official adoption papers</td> </tr> </tbody> </table>	Relationship	Documentary proof	Spouse	Marriage Certificate	Child	Birth Certificate	Adopted Child	Official adoption papers							
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Long Term Visit Pass (LTVP)	<p>(a) Travel Document Page showing the personal particulars and travel document number. Please include pages reflecting amendments to details (e.g. name, expiry date), if any.</p> <p>(b) Documentary proof of the relationship between the Main Pass Holder and the following LTVP applicant:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Relationship</th> <th style="text-align: left;">Documentary proof</th> </tr> </thead> <tbody> <tr> <td>Common Law spouse</td> <td>Letter from Main Pass Holder's respective Embassy or High Commission confirming the status of common-law marriage <u>or</u> Statutory Declaration of common law relationship</td> </tr> <tr> <td>Stepchild</td> <td>Court Order on the child's custody <u>or</u> Letter of No Objection from both biological parents for the child to be brought to Singapore</td> </tr> <tr> <td>Unmarried daughters above 21 years old</td> <td>Birth Certificate</td> </tr> <tr> <td>Handicapped children above 21 years old</td> <td>Letter or report from a medical practitioner showing his assessment of the child's medical condition</td> </tr> <tr> <td>Parent</td> <td>Main Pass Holder's Birth Certificate</td> </tr> <tr> <td>Parent-in-Law</td> <td>Main Pass Holder's Marriage Certificate <u>and</u> Birth Certificate of Main Pass Holder's Spouse</td> </tr> </tbody> </table>	Relationship	Documentary proof	Common Law spouse	Letter from Main Pass Holder's respective Embassy or High Commission confirming the status of common-law marriage <u>or</u> Statutory Declaration of common law relationship	Stepchild	Court Order on the child's custody <u>or</u> Letter of No Objection from both biological parents for the child to be brought to Singapore	Unmarried daughters above 21 years old	Birth Certificate	Handicapped children above 21 years old	Letter or report from a medical practitioner showing his assessment of the child's medical condition	Parent	Main Pass Holder's Birth Certificate	Parent-in-Law	Main Pass Holder's Marriage Certificate <u>and</u> Birth Certificate of Main Pass Holder's Spouse	
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Training Employment Pass (TEP)	<p>(a) Travel Document Page showing the personal particulars and passport number. Please include pages reflecting amendments to details (e.g. name, expiry date), if any.</p> <p>(b) Educational Certificates</p> <p>(c) Detailed Training Programme stating the employing company name, training objective and duration of training.</p> <p>(d) Support Letters from Education Institution stating that the training is part of the Degree/Diploma program (for applicants on training attachments as part of their undergraduate degree program)</p> <p>(e) Registration or Support Letters from the relevant Vetting Agency/ Professional Body/ Accreditation Agency, if support from them has been declared in the application.</p>	<p>For item (b)</p> <ul style="list-style-type: none"> - Applicants with diploma/degree qualifications from India will need to submit their transcript and marksheets. - Applicants with degree qualifications from China will need to submit their Certificate of Graduation (毕业证书) along with their degree certificate (学位证书). - If the applicant has not yet completed the educational course, please upload a letter from the educational institution confirming that this applicant is currently pursuing the said course in their school. <p>For item (e)</p> <p>The regulatory and registration agencies/bodies referred to are :</p> <ul style="list-style-type: none"> • National Environment Agency (foodshop/foodstall licence) • Singapore Medical Council • Singapore Dental Council • Singapore Nursing Board • Singapore Pharmacy Council • Attorney-General's Chambers • Traditional Chinese Medicine Practitioners Board • Singapore Sports Council • Ministry of Community Development, Youth and Sports • International Enterprise Singapore
Letter of Consent (LOC)	<p>(a) Registration or Support Letters from the relevant Vetting Agency/ Professional Body/ Accreditation Agency, if support from them has been declared in the application.</p>	<p>For item (a)</p> <p>The regulatory and registration agencies/bodies referred to are :</p> <ul style="list-style-type: none"> • National Environment Agency (foodshop/foodstall licence) • Singapore Medical Council • Singapore Dental Council • Singapore Nursing Board • Singapore Pharmacy Council • Attorney-General's Chambers • Traditional Chinese Medicine Practitioners Board • Singapore Sports Council • Ministry of Community Development, Youth and Sports • International Enterprise Singapore