



## Work Pass Division

18 Havelock Road  
Singapore 059764  
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# Dependant's Pass Application Form (Form 12)

This form may require you to take 20 minutes to fill in.  
You will need the following information to fill it:

- The Work Pass (Employment Pass/S Pass/EntrePass/PEP) holder's Foreign Identification Number and pass type
- The Dependant's Pass applicant's Foreign Identification Number (if applicable)
- The Dependant's Pass applicant's old/new Malaysian Identity Number (if applicable)
- The Dependant's Pass applicant's Malaysian International Passport Number (applicable to Malaysian only)
- The Dependant's Pass applicant's educational qualification and last drawn salary details

### **Note:**

- All relevant **supporting documents** (as stated in Annex A) **must be submitted** with this application.
- The application **will be voided** if inaccurate written information or wrong/unclear supporting documents is submitted. You will need to resubmit a new application.
- Please send your application by post to Work Pass Division, Ministry of Manpower, 18 Havelock Road, Singapore 059764.
- MOM regularly updates its forms. The copy that you have downloaded more than 30 days ago may be outdated, and may not be used. To ensure that you use the latest version, please download the latest copy at <http://www.mom.gov.sg>.



**FORM 12  
IMMIGRATION ACT (CHAPTER 133)  
IMMIGRATION REGULATIONS  
APPLICATION FOR A DEPENDANT'S PASS**

*Affix a recent  
passport-sized  
photograph here*

**INSTRUCTIONS:**

1. For \*, please tick (✓) where appropriate.
2. Indicate "Not applicable" or "N.A." where necessary. Do not leave any blank.
3. Please note that the processing time will take about 5 weeks.  
You may check your application status online  
(<http://www.mom.gov.sg>>Services & Forms>Others>Application Status Check).
4. Please submit one Dependant's Pass Application Form for each Dependant's Pass applicant
5. Please send this completed application form with all relevant supporting documents by post to Work Pass Division, Ministry of Manpower, 18 Havelock Road, Singapore 059764.

<b>For official use only:</b>		
Date of Application:	Officer ID:	Remarks:

**PART 1 – APPLICATION INFORMATION**

<b>1A: Employment/S Pass Applicant / Holder Details</b> <i>(Please enter either EP/S Pass FIN)</i>	
Foreign Identification No. (FIN): <i>(FIN No. held previously)</i>	<input type="text"/>
Name: <i>(as on travel document, excluding salutations, e.g. Mr, Miss, Professor, Doctor)</i>	<input type="text"/> <input type="text"/> <input type="text"/>
Alias:	<input type="text"/> <input type="text"/>
Pass Type:*	<input type="checkbox"/> PEP <input type="checkbox"/> EntrePass <input type="checkbox"/> EP <input type="checkbox"/> S Pass

<b>1B: Pass Declaration</b>	
Is the Dependant's Pass applicant a Singapore Citizen or Singapore Permanent Resident?*	<input type="checkbox"/> Yes <input type="checkbox"/> No

<b>Please provide the FIN/Work Permit/S Pass No. if the applicant had ever</b>	
I. applied for or worked in Singapore on an Employment Pass/S Pass/Work Permit	
II. studied in Singapore on a Student's Pass	
III. stayed in Singapore on a Dependant's Pass/Long-Term Social Visit Pass	
Dependant Foreign Identification No. (FIN): <i>(FIN No. held previously)</i>	<input type="text"/>
Work Permit No./S Pass No.: <i>(WP/S Pass No. held previously)</i>	<input type="text"/>
Date of application: <i>(DD-MM-YYYY)</i>	<input type="text"/> - <input type="text"/> - <input type="text"/>

<b>1C: Pass Duration</b>	
Duration of Pass Applied for:	<input type="text"/> (months from 1 to 60 months)

<b>1D: Relationship with Employment/S Pass Applicant/Holder</b>	
Relationship:*	<input type="checkbox"/> Child under 21 years of age <input type="checkbox"/> Legally adopted child under 21 years of age <input type="checkbox"/> Spouse





**PART 4 – DECLARATION BY APPLICANT**

*(For Dependant's Pass applicant who is a child 16 years and below, one of the parents is required to sign on the child's behalf)*

Please tick (✓) accordingly.

- (a) Have you ever been refused entry into or deported from any country?  Yes  No
- (b) Have you ever been convicted in a court of law in any country?  Yes  No
- (c) Have you ever been prohibited from entering Singapore?  Yes  No
- (d) Have you ever entered Singapore using a different passport issued by a different country?  Yes  No
- (e) Have you ever entered Singapore using a different name?  Yes  No
- (f) Have you ever been a Singapore Citizen or Singapore Permanent Resident?  Yes  No
- (g) Have you ever stayed in Singapore? If Yes, please provide the most recent details below.  Yes  No

(i) Length of Stay   Year(s)   Month(s)

(ii) Purpose of Stay  Accompanying Relatives  Business  Leisure  Study  
 Study and Work  Work  Others

- (h) Has the applicant ever been issued a work visa by another country(s)? If Yes, please provide the most recent details below.  Yes  No

(i) Country of Issue: \_\_\_\_\_

(ii) Length of Visa   Year(s)   Month(s)

If any of the above answers from (a) to (f) is 'Yes', please provide details:

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I confirm that the information as set out in Parts 1 – 3 and 4(a) – (h) were provided by me and that the said information is true and correct.

I understand that I may be subject to prosecution if I have provided any information, which is false in any material particular or is misleading by reason of the omission of any material particular.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of applicant for Dependant's Pass

**PART 5 – DECLARATION BY LOCAL SPONSOR**

[Local sponsor must be the same as that of Work Pass application.]

We hereby sponsor this application and certify that it is made for the purpose as stated by the applicant. The statements made by the applicant in this application are to the best of our knowledge true. We undertake to indemnify the Singapore Government for any charges or expenses which may be incurred by the Government in respect of the repatriation of the said applicant.

We shall keep copies of the documents/ certificates showing the relationship between the main Pass Holder and the applicant for as long as the main Pass Holder is in my employment. We understand the Ministry of Manpower can at any time request for these documents for verification and revoke the pass should the documents be inconsistent with the declaration furnished in the application form or if I am unable to produce the documents.

\_\_\_\_\_  
Authorised Signature / Date

\_\_\_\_\_  
Official Stamp of Company / Firm

\_\_\_\_\_  
Name & Designation/Capacity

Tel No:

Fax No:

\_\_\_\_\_  
Name & Address of Company

**PART 6 – DECLARATION BY WORK PASS APPLICANT / HOLDER IN SUPPORT OF APPLICATION FOR A DEPENDANT'S PASS**

I, the undersigned, in my capacity as spouse/parent \*\* sponsor this application for a Dependant's Pass.

I hereby certify that the application of the above applicant for a Dependant's Pass(es) is/are to accompany me in Singapore and that the statements made by applicant in this application are true. I also undertake to ensure the compliance by the applicant of any quarantine and medical surveillance imposed on the applicant under regulation 8 (2A) of the Immigration Regulation.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Work Pass Applicant / Holder\*\*  
(Employment Pass / S Pass / EntrePass / Personalised Employment Pass applicant or holder)

\*\* Delete whichever is not applicable

## CONSENT

With reference to my application submitted on..... for Dependant's Pass and residence in Singapore, I give my consent to the Government of Singapore to obtain from and verify information with any person, organization or any other source for assessing my application.

Dated.....of.....20.....

.....  
(Name of Applicant)

.....  
(Signature)

.....  
\*\* (Passport / Identity Card No.)

\*\* Delete which ever is not applicable.

**DID YOU REMEMBER?**

- 1 set of original application form duly completed.
- Application form signed by applicant.
- Application form signed by authorised officer from sponsoring company, and stamped with the company's stamp or seal.
- 1 CLEAR COPY of the following supporting documents\***:  
(\*Non-English documents must be accompanied by an official English translation done by a certified translator, High Commission/Embassy or a notary public.)
  - Travel Document Page showing the personal particulars and travel document number. Please include pages reflecting amendments to details (e.g. name, expiry date), if any.
  - Documentary proof for one of the relationship between applicant and Main Pass Holder, as stated in the application:
    - (a) Spouse – Marriage Certificate
    - (b) Child – Birth Certificate
    - (c) Adopted Child – Official Adoption Papers

**Please do not submit original documents unless otherwise stated.**

**Note:**

***Any person who falsely declares salary, academic qualifications, or submits forged documents in the work pass application shall be guilty of an offence under the Employment of Foreign Manpower Act (Cap.91A).***