

File Reference: (TADM Case Reference)

**SETTLEMENT AGREEMENT (Physical Copy)**

THIS SETTLEMENT AGREEMENT is made on DD MMMM YYYY

BETWEEN

(NAME) (UEN / FIN / NRIC), of *Registered Address* (in this Settlement Agreement "Party A");

AND

(NAME) (UEN / FIN / NRIC), of *Registered Address* (in this Settlement Agreement "Party B").

IT IS AGREED BETWEEN THE PARTIES AS FOLLOWS:

- (1) In full and final settlement of the specified employment dispute set out in the table below:

<b>Nature of specified employment dispute</b>	<b>Date on which amount alleged to be payable began to be payable</b>	<b>Date on which amount alleged to be payable ceased to be payable</b>	<b>Length of period during which amount alleged to be payable accrued</b>	<b>Amount alleged to be payable</b>

- (a) Party B will pay Party A the sum of \$\_\_\_\_(before/after\* deduction of the Central Provident Fund (CPF) Contributions by employee/income tax, if any); and

(2) The sum stated in clause (1)(a) will be paid by Party B to Party A in the following instalments:

<b>DUE DATE</b>	<b>AMOUNT</b>

(3) Where a party (called in this Settlement Agreement the defaulting party) fails to pay in accordance with clause (2), the other party may proceed to enforce this Settlement Agreement against the defaulting party by registering this Settlement Agreement with a District Court under section 7(2) of the Employment Claims Act 2016.

(4) Where the defaulting party fails to pay any instalment of the sum stated in clause (1) (a) on the date specified in this Agreement, the outstanding balance of the entire sum stated in clause (1)(a) becomes immediately due and payable.

_____ Signature Party A Designation: Name: NRIC/FIN:	_____ Signature Party B Designation: Name: NRIC/FIN:
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ON DD MMMM YYYY

In the presence of:

\_\_\_\_\_  
Signature  
Approved Mediator  
(NAME OF MEDIATOR)

*Either Party A or Party B can register this settlement agreement with the District Court to be a binding court order within 4 weeks from the issuance of this settlement agreement.*

File Reference: (TADM Case Reference)

## SETTLEMENT AGREEMENT (Digital Copy)

### THIS SETTLEMENT AGREEMENT

BETWEEN

(NAME) (UEN / FIN / NRIC), of *Registered Address* (in this Settlement Agreement "Party A");

AND

(NAME) (UEN / FIN / NRIC), of *Registered Address* (in this Settlement Agreement "Party B").

IT IS AGREED BETWEEN THE PARTIES AS FOLLOWS:

(1) In full and final settlement of the specified employment dispute set out in the table below:

<b>Nature of specified employment dispute</b>	<b>Date on which amount alleged to be payable began to be payable</b>	<b>Date on which amount alleged to be payable ceased to be payable</b>	<b>Length of period during which amount alleged to be payable accrued</b>	<b>Amount alleged to be payable</b>

(b) Party B will pay Party A the sum of \$\_\_\_\_\_ (before/after\* deduction of the Central Provident Fund (CPF) Contributions by employee/income tax, if any); and

(2) The sum stated in clause (1)(a) will be paid by Party B to Party A in the following instalments:

DUE DATE	AMOUNT

- (3) Where a party (called in this Settlement Agreement the defaulting party) fails to pay in accordance with clause (2), the other party may proceed to enforce this Settlement Agreement against the defaulting party by registering this Settlement Agreement with a District Court under section 7(2) of the Employment Claims Act 2016.
- (4) Where the defaulting party fails to pay any instalment of the sum stated in clause (1) (a) on the date specified in this Agreement, the outstanding balance of the entire sum stated in clause (1)(a) becomes immediately due and payable.

**FOR ELECTRONIC SIGNING OF SETTLEMENT AGREEMENT**

Party A Designation: Name: NRIC/FIN:  _____ Signature via Singpass authentication	Party B Designation: Name: NRIC/FIN:  _____ Signature via Singpass authentication
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Mediated by: Approved Mediator (NAME OF MEDIATOR)

*Either Party A or Party B can register this settlement agreement with the District Court to be a binding court order. This must be done within 4 weeks after the date on which the settlement agreement is signed by all parties to the settlement agreement.*