



Dependant's Pass Application Form

For dependants of Employment Pass (Sponsorship) candidates/holders only

Important: Please open and complete this form using **Adobe Acrobat Reader DC**, as it may not appear correctly with other PDF readers.

This form may take 20 minutes to fill in.

Submit the application form by completing the steps in this order:

Step 1 Download and fill in the application form in soft copy format so that you can get a payment reference number which you need to use for payment in **Step 3**.

Step 2 Sign the application form.

Step 3 Pay the application fee electronically. Application fees are non-refundable. See [Page 9](#).

Step 4 Upload the completed application form and supporting documents.

Supporting documents

You will need the following documents* in PDF or JPG format for **Step 4**:

(*Non-English documents must be accompanied by an English translation. The translation can be done by a translation service provider.)

- Personal particulars page of the foreigner's travel document. If there are any amendments to the particulars (e.g. name or expiry date), please include the pages confirming them.
- Additional documents depending on the family member you are applying for:

If the foreigner is a/an	Additional documents required
Spouse	Copy of the marriage certificate
Unmarried child under 21 years old	<ul style="list-style-type: none"> • Copy of the official birth certificate stating the parents' names • Verification of Vaccination Requirements (for entry to Singapore) document issued by the Health Promotion Board (HPB) if the child meets all of these conditions: <ul style="list-style-type: none"> - Was not born in Singapore. - Is aged 12 years old and below. - Is applying for a new Dependant's Pass – this includes those whose Dependant's Pass have expired or been cancelled for more than 30 days.
Unmarried and legally adopted child under 21 years old	<ul style="list-style-type: none"> • Copy of the adoption order or other relevant documents • Verification of Vaccination Requirements (for entry to Singapore) document issued by the Health Promotion Board (HPB) if the child meets all of these conditions: <ul style="list-style-type: none"> - Was not born in Singapore. - Is aged 12 years old and below. - Is applying for a new Dependant's Pass – this includes those whose Dependant's Pass have expired or been cancelled for more than 30 days.

FORM 12
IMMIGRATION ACT (CHAPTER 133)
IMMIGRATION REGULATIONS
APPLICATION FOR A DEPENDANT'S PASS (DP)
 FOR DEPENDANTS OF EMPLOYMENT PASS (SPONSORSHIP) CANDIDATES/HOLDERS ONLY

Step 1 Fill in the form in soft copy format

INSTRUCTIONS

1. Enter 'Not applicable' or 'N.A' where necessary. Do not leave any fields blank.
2. It takes around 8 weeks to process the application. Visit www.mom.gov.sg/pass-application-status to check the application status.

PART 1 – APPLICATION INFORMATION

Email Address (You must provide this for us to contact you about the application.)

1A: Details of Work Pass Candidate/Holder	
Foreign Identification Number (FIN, if applicable)	
Name (as on travel document, excluding salutations e.g. Mr, Miss, Professor, Doctor)	
Alias (only if it appears on the travel document)	

1B: Pass Declaration	
Please enter the FIN/Work Permit/S Pass number if the foreigner has ever: <ul style="list-style-type: none"> Applied for or worked in Singapore on an Employment Pass, S Pass or Work Permit. Studied in Singapore on a Student's Pass. Stayed in Singapore on a Dependiant's Pass or Long-Term Visit Pass. 	
Foreign Identification Number (FIN)	
Work Permit/S Pass number	

1C: Pass Duration	
If this application is approved, the period granted may be shorter than the duration applied.	
Duration applying for (from 1 month to up to the work pass holder's pass expiry)	months

1D: Relationship with Work Pass Candidate/Holder
Relationship

PART 2 - FOREIGNER'S PERSONAL INFORMATION

2A: Personal Particulars

Name (as on travel document, excluding salutations e.g. Mr, Miss, Professor, Doctor)

Alias (only if it appears on the travel document)

Sex

Marital Status

Date of Birth (DD/MM/YYYY)

Nationality/Citizenship

Country/Region of Birth

State/Province of Birth

Country/Region of Origin (where the person obtained his/her first citizenship by birth or parentage)

State/Province of Origin

Race

Religion

2B: Travel Document Information

Travel Document Type

Travel Document Number

Issue Date (DD/MM/YYYY)

Expiry Date (DD/MM/YYYY)

2C: Contact Details

Email Address

Part 3: Health Promotion Board's (HPB) Vaccination Requirements

Only complete Part 3 if the foreigner is a foreign-born child aged 12 years old and below, and applying for a new Dependant's Pass.

The foreigner must be issued the [Verification of Vaccination Requirements \(for entry to Singapore\)](#) document by HPB before you can submit this application.

Is the foreigner currently holding a Student's Pass issued by the Immigration & Checkpoints Authority (ICA)?

HPB Reference Number (stated on the foreigner's Verification of Vaccination Requirements (for entry to Singapore) document)

NIR -

PART 4 – OTHER INFORMATION

Has the foreigner ever:

(a) Been refused entry into or deported from any country?

(b) Been convicted in a court of law in any country?

(c) Been prohibited from entering Singapore?

(d) Entered Singapore using a passport issued by a different country?

(e) Entered Singapore using a passport showing another name?

(f) Been a Singapore Citizen or Singapore Permanent Resident?

(g) Been issued a work visa by another country(s)?

If the answer to (g) is YES, please state the:

1) Country of Issue

2) Length of Visa

Year(s)

Month(s)

(h) Studied in Singapore?

(i) Worked in Singapore?

(j) Stayed long-term in Singapore (not as a tourist)?

If the answer to any of the above questions is YES, please provide the details

How will you be making payment for this application?

Please select your payment method

Step 2 Get the form signed by all parties

PART 5 – DECLARATION BY FOREIGNER

(If the foreigner is below 16 years old, one of the parents must sign on his/her behalf.)

I confirm that the information as set out in Parts 1 – 3 and 4(a) – (j) were provided by me and that the said information is true and correct.

I undertake not to misuse controlled drugs or to take part in any political or other activities during my stay in Singapore which would make me an undesirable or prohibited immigrant under the Immigration Act.

I declare that I have not suffered and am not suffering from Acquired Immunodeficiency Syndrome (AIDS) or infected with Human Immunodeficiency Virus (HIV) or Tuberculosis. I acknowledge that during the period of validity of my Dependant's Pass, if I am found to be suffering from AIDS or infected with HIV or Tuberculosis, the Dependant's Pass issued to me will be cancelled and I will have to leave Singapore by the date specified by the Controller of Immigration.

I understand that I may be subject to prosecution if I have provided any information, which is false in any material particular or is misleading by reason of the omission of any material particular.

I consent for the Government of Singapore and its statutory authorities to display my information on the Ministry of Manpower's work pass systems, and to disclose such information to any relevant person or organisation for the administration of matters relating to work pass and passes for dependants.

I consent to the Ministry of Manpower displaying my pass details when my card is scanned using the Ministry of Manpower's work pass mobile application.

With reference to my application for Dependant's Pass and residence in Singapore, I give my consent to the Government of Singapore to obtain from and verify information with any person, organisation or any other source for assessing my application.

I understand that a Singpass account will help me to access Government e-services in Singapore and I give my consent to the Ministry of Manpower to share my personal details with the Singpass issuing agency. This allows me to apply for a Singpass account at a later time if I am eligible for a Singpass.

Foreigner's name (generated from Part 2A)	Foreigner's signature
	Date (DD/MM/YYYY)

PART 6 – DECLARATION BY LOCAL SPONSOR

I hereby sponsor this application and certify that it is made for the purpose as stated by the foreigner. The statements made by the foreigner in this application are to the best of our knowledge true.

I undertake to indemnify the Singapore Government for any charges or expenses which may be incurred by the Government in respect of the repatriation of the said foreigner.

I shall keep copies of the documents/ certificates showing the relationship between the work pass holder and the foreigner for as long as the work pass holder is in my employment. I understand the Ministry of Manpower can at any time request for these documents for verification and revoke the pass should the documents be inconsistent with the declaration furnished in the application form or if I am unable to produce the documents.

I consent to the Ministry of Manpower displaying pass details when the pass holder's card is scanned using the Ministry of Manpower's work pass mobile application.

I declare that should this application be approved, I will make an application to Ministry of Manpower to allow the foreigner to enter Singapore subject to prevailing entry requirements at the point of entry into Singapore.

Name of sponsor company (must be the same company that sponsored the work pass candidate/holder)	Company's correspondence address
Name of company's representative[#]	Designation
NRIC number/FIN	Signature of company's representative
Phone number	Date (DD/MM/YYYY)

[#]Authorised human resources personnel or any person holding at least a managerial position in the sponsor company.

PART 7 – DECLARATION BY WORK PASS CANDIDATE/HOLDER IN SUPPORT OF APPLICATION FOR A DEPENDANT’S PASS

I, the undersigned, in my capacity as _____ sponsor this application for a Dependant’s Pass.

(generated from relationship in Part 1D)

I hereby certify that the application of the above foreigner for a Dependant’s Pass(es) is/are to accompany me in Singapore and that the statements made by foreigner in this application are true. I also undertake to ensure the compliance by the foreigner of any quarantine and medical surveillance imposed on the foreigner under regulation 8 (2A) of the Immigration Regulation.

I undertake to bear responsibility for the foreigner's upkeep and maintenance in Singapore.

I declare that should this application be approved, I will make an application to the Ministry of Manpower to allow the foreigner to enter Singapore subject to prevailing entry requirements at the point of entry into Singapore.

<p>Name of work pass candidate/holder (generated from Part 1A)</p>	<p>Signature of work pass candidate/holder</p>
<p>FIN (if applicable)</p>	<p>Date (DD/MM/YYYY)</p>

PART 8 – DECLARATION BY EMPLOYMENT AGENCY

Only applicable if the services of an employment agency were used.

I declare that I have explained the contents of the application for a Dependant’s Pass and this Declaration Form to the foreigner, work pass candidate/holder and the local sponsor.

I declare that the information in this Application for a Dependant’s Pass, Declaration Form and any appeals are, to the best of my knowledge, true and correct; and that all documents submitted in support for this Application, Declaration Form and any appeals, are true copies of the originals.

Name of Employment Agency	Licence Number
	Unique Entity Number (UEN)
Name of Employment Agency Personnel	Signature of Employment Agency Personnel
Personnel Number	Date (DD/MM/YYYY)

Step 3 Pay the application fee

Pay the fee of \$105 for each application using the method you chose on Page 5:

Step 4 Upload the completed application form and supporting documents

Upload the following documents at www.mom.gov.sg/submit-dependants-of-ep-sponsorship

- Original signed application form (as a PDF file)
- Screenshot of banking page and foreigner's travel document (as 1 PDF or JPG file, cannot exceed 1 MB)
- Remaining supporting documents listed on Page 1 (as 1 PDF file, cannot exceed 3 MB)