

EMPLOYMENT AGENCY BULLETIN

News bulletin by the Ministry of Manpower for employment agencies.

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Amended Employment Agencies Act is now available online

On 1 April 2011, the Ministry of Manpower introduced a new Employment Agency (EA) regulatory framework to raise the level of professionalism and accountability in the EA industry. The amended Employment Agency Act and the subsidiary legislation are now available online.

Here are some important links for your easy reference.

[Employment Agencies Act](http://statutes.agc.gov.sg/non_version/cgi-bin/cgi_retrieve.pl?actno=REVED-92&doctitle=EMPLOYMENT%20AGENCIES%20ACT&date=latest&method=part&sl=1) <http://statutes.agc.gov.sg/non_version/cgi-bin/cgi_retrieve.pl?actno=REVED-92&doctitle=EMPLOYMENT%20AGENCIES%20ACT&date=latest&method=part&sl=1>

The main act includes definition of employment agency personnel and employment agency work as well as penalties for offences.

[Employment Agencies Rules 2011](http://www.mom.gov.sg/Documents/foreign-manpower/Employment%20Agencies/EA%20Rules.pdf) <http://www.mom.gov.sg/Documents/foreign-manpower/Employment%20Agencies/EA%20Rules.pdf>

The Employment Agencies Rules 2011 covers security bond amount, fee caps, refund of fees, dispute resolution mechanism and registration card specifications.

[Employment Agencies Licensing Conditions](http://www.mom.gov.sg/Documents/foreign-manpower/Employment%20Agencies/EA%20Licence%20Conditions.pdf) <http://www.mom.gov.sg/Documents/foreign-manpower/Employment%20Agencies/EA%20Licence%20Conditions.pdf>

The licensing conditions applies to both the select and comprehensive licences. Paragraphs 12 to 16 of the “license conditions for comprehensive licence” are applicable to employment agencies that place foreign domestic workers (FDWs).

[Employment Agencies \(Exemption\) Order 2011](http://www.mom.gov.sg/Documents/foreign-manpower/Employment%20Agencies/EA%20(Exemption)%20Order.pdf) <http://www.mom.gov.sg/Documents/foreign-manpower/Employment%20Agencies/EA%20(Exemption)%20Order.pdf>

The Employment Agencies (Exemption) Order 2011 exempts certain entities from being regulated under the Employment Agencies Act.

[Employment Agencies Directory](http://www.mom.gov.sg/foreign-manpower/employment-agencies/employment-agency-directory/Pages/employment-agency-directory.aspx) <http://www.mom.gov.sg/foreign-manpower/employment-agencies/employment-agency-directory/Pages/employment-agency-directory.aspx>

You can use the directory to search for any licensed employment agency and registered employment personnel in Singapore.

[Recommended Service Agreement](http://www.mom.gov.sg/Documents/foreign-manpower/Employment%20Agencies/Recommended%20Service%20Agreement.pdf) <http://www.mom.gov.sg/Documents/foreign-manpower/Employment%20Agencies/Recommended%20Service%20Agreement.pdf>

From 1 April 2011, employment agencies that place FDWs are required to sign a written service agreement with employers, which meet a set of requirements laid out in the licensing conditions. Employment agencies can choose to draft their own service agreement as long as the requirements laid out in the licensing conditions are met, or use the previous standard service agreement mandated under the accreditation framework. They may also use the [recommended service agreement](#) on MOM's website.

Any service agreement signed before 1 April 2011 between the employment agencies and employers using the previous standard service agreement mandated under the accreditation framework will still be valid.

For more information, visit www.mom.gov.sg/eea