

## Checklist for employers of foreign workers Staying at Private Residential Units

*Employers are advised to use this list to check and ensure that private residential units they wish to house their workers at meet the requirements. Employers are also advised conduct regular onsite checks after the workers moved into the units. Where shortcomings are detected (see Annex for pictorial examples), employers should work with your workers and/or property owners to have the shortcomings rectified as soon as possible. If this is not feasible, employers should consider moving the workers to other approved housing.*

No	Compliance Items	Met?
1	There must not be more than 6 occupants staying at the private residential unit	
	<b>Fire Safety</b>	
2	No more than 2 Liquefied Petroleum Gas tanks in a unit	
3	The fire exits and escape routes are free of obstruction.	
4	The electrical sockets or power points in the unit are not overloaded.	
	<b>General Housekeeping</b>	
5	There are proper rubbish disposal areas which are well maintained.	
6	The sanitary and bathing facilities are well maintained.	
7	Kitchens are well-maintained and there is no pest infestation (eg. cockroaches, flies or rodents).	
8	There is no stagnant water in the unit to prevent mosquito breeding.	
9	The unit and the rooms are properly ventilated.	

### Updating residential addresses of foreign workers with MOM

It is a legal requirement for employers to update their foreign workers' residential addresses with MOM through the Online Foreign Workers Address Service (OFWAS), within 5 days of the workers moving to a new address.

### Additional information

Housing Requirements for FW	Updating the residential addresses of FW	Work Pass Conditions
  <a href="#">Link to Housing Requirements</a>	  <a href="#">Link to OFWAS</a>	  <a href="#">Link to Work Pass Conditions</a>

**Annex A**

**Examples of poorly maintained workers' housing**

Fire hazard materials and obstruction of exit



Overcrowding



Poorly maintained sanitary facilities



Pest infestation



Overloaded electrical power point



Poor housekeeping



**Annex B**

**Examples of well-maintained workers' housing**

Unobstructed walkway and exit



Ample living space



Well-maintained sanitary facilities



Well-maintained kitchen



Correct use of power point



Good Housekeeping

