

Dear Key Appointment Holders,

In June 2022, MOM informed all EAs on the requirement to conduct post placement checks on MDWs and their employers. Since then, MOM has conducted two rounds of audits. A total of 27 EAs failed to either carry out post-placement checks or maintain records of the checks they had performed. These non-compliant EAs have been issued demerit points.

You must conduct at least one check with the MDWs **and** their employers, within three months of the MDW's deployment. Post-placement checks are important as you can support newly placed MDWs and their employers to work through adjustment issues during the initial period of employment. Doing so would help you achieve successful matches. You can avoid having to seek a replacement for your client. Over time, your reputation as a reliable EA would grow.

Please refer to the guidelines on how to conduct the checks and examples of questions that EAs should ask in your conversation with the MDWs and employers ([Link 1](#)). EAs are required to maintain records of the checks, which should include all information prescribed in **Annex H** of the EALC ([Link 2](#)).

In the coming months, MOM will be stepping up on our checks and action will be taken against EAs who fail to comply with this requirement.

Yours sincerely

Kevin Teoh
Commissioner for Employment Agencies
Ministry of Manpower