



Updated on 28 Oct 2021

Use this form to request for additional man-year entitlement

Before you start

- If you have all the right information on hand, this form should take around 5 minutes.
- This form must be downloaded and completed using a PDF reader on a computer or laptop.

You will need:

- Your company's details
- Revised details of project or contract
- Man-Year Entitlement (MYE) certificate number

You also need to submit clear copies of:

- Letter of agreement or contract issued by the developer, owner, architect or professional engineer, stating all of the following:
 - Description and location of the additional works or variation order
 - Sum or value of the additional works or variation order
 - New or fresh completion date of the project
- Bills of quantities
- Tender documents

Complete and submit this form by:

1. Download and complete this application form in soft copy.
2. Print out the completed form and get it signed.
3. Upload the completed form and required documents at www.mom.gov.sg/additional-mye. Please upload the documents as 1 ZIP file not exceeding 7MB.

Processing time:

Processing takes around 2 weeks after we received the complete set of documents. We will email the outcome to your company.

PART A

About the project

Man-year entitlement (MYE) certificate number:

Description of project or variation order:

New or extended contract completion date: (if available)

Value of the additional works or variation order

This is:

- The confirmed contract sum stated in the latest agreement or variation order.
- The increment from the project value that was stated in the MYE application or in previous variation orders.

Value:

PART B

About the main contractor

Main contractor's name:

Main contractor's CPF submission number:

PART C**Declaration by main contractor**

I, _____ in my capacity as
of _____

hereby declare that the information given in Part A and B is true and correct. If my company is found to have submitted false declaration and documents pertaining to the Variation Order or additional Works mentioned in Part A, the findings will affect our future applications for work permits.

Name of declarant**Signature of declarant****NRIC or FIN of declarant****Date (DD-MM-YYYY)****Declaration by developer or owner**

I, _____ in my capacity as
_____ of _____

_____ hereby declare that I **am / my company*** is the **developer / owner*** for the project mentioned in Part A and the information given by the main contractor is true and correct.

Name of declarant**Signature of declarant****NRIC or FIN of declarant****Date (DD-MM-YYYY)****Declaration by architect or professional engineer**

I, _____ in my capacity as
_____ of _____

hereby declare that I **am / my company is*** the **architect / professional engineer*** for the project mentioned in Part A and the information given by the main contractor is true and correct.

Name of declarant**Signature of declarant****NRIC or FIN of declarant****Date (DD-MM-YYYY)**

* Delete whichever is inapplicable