

Dear Key Appointment Holders and EA Personnel,

In the last few months, we have seen an increasing number of EAs that did not perform the required minimum age verification checks as stated in the Employment Agencies Licence Conditions (Annex B) and proceeded to send them for Settling-in-Programme (SIP).

2. We would like to remind EAs to remain vigilant and exercise due diligence in your recruitment of MDWs for Singapore households. It is important to ensure that the MDW fulfil all requirements. MOM will be stepping up checks on all MDWs attending the Settling-in-Programme.

3. EAs who fail to conduct the necessary checks will be issued demerit points and have their security deposit forfeited. In egregious cases, the EAs will be prosecuted and have their licence revoked. In 2020, five EAs had their licences revoked for placing MDWs who did not meet the minimum age requirement.

4. EAs found to have deployed an underaged MDW will bear all costs associated with repatriating the MDW and replacing the employer with a new MDW, including the expenses of her “Stay Home Notice” accommodation. You may refer to the Employment Agencies Licence Conditions (Annex B) for the necessary measures to adopt for the verification process.

5. MOM will continue to share important EA-related information with all EAs through this channel. For further clarification, you may call us at 6438 5122 or email us at MOM_FMMD@mom.gov.sg .

Ministry of Manpower