

EA Alert Dated: 10 September 2020

EA Alert (07/2020): Enhancement to the FDW eService's Cancellation page

Dear Key Appointment Holder and EA Personnel,

MOM has updated the FDW eService to allow employment agencies (EAs) to select whether they are (i) cancelling the permit in order to transfer the FDW to another employer, or (ii) helping the employer by administratively cancelling the permit because the employer wishes to send the FDW home.

- **If the EA selects option (i) – cancelling the permit in order to transfer the FDW to another employer:** the employer will no longer be required to pay the FDW's salary, upkeep and maintenance (including accommodation, food and medical treatment), and repatriation costs during the transfer period. The FDW will be given a 30-day Special Pass to stay in Singapore, and the EA will be responsible for the FDW's upkeep and maintenance during this time. If the transfer is unsuccessful, the EA will pay for the repatriation of the FDW.
- **If the EA selects option (ii) – cancelling the permit on behalf of the employer to send the FDW home:** the employer will continue to assume responsibility for the FDW, including providing upkeep and maintenance (including accommodation, food and medical treatment), and paying the repatriation cost.

2 EAs are reminded to only select the option after obtaining the written authorisation from the employer. Once the request for cancellation has been submitted, MOM will send an email confirmation to the employer.

3 With effect from 10 September 2020, the appended additional Licence Conditions (please refer to **Annex A**) will supersede the existing Licence Conditions (issued on 15 May) and take effect.

Yours sincerely,

Kevin Teoh
Commissioner for Employment Agencies
Ministry of Manpower