

Integrated Occupational Safety and Health System (iOSH)

User Manual Construction Safety Audit Scoring System (eServices)

Version 2.2

REVISION HISTORY

VERSIONS	EFFECTIVE DATE	SUMMARY OF CHANGES	REMARKS
1.0	28 July 2011	Part 1 - Submit ConSASS Part 2 - Draft and Return Submission of ConSASS	Initial release
2.0	9 February 2018	The two-part USER Guides are merged into a single document as part of the iOSH e-Services' enhancement. New features are: i) CorpPASS / SingPASS login ii) Dashboard for report submitted with status indicated as DRAFT, PENDING, ACCEPTED, REJECTED, and COMPLETED. iii) Capture all audit team members involved. iv) Declaration of all required audit documentation submitted.	Release 5 of the iOSH Enhancement
2.1	9 February 2018	Remove SingPass Login & Update with CorpPass User Login	Enhance Login
2.2	24 November 2021	Update to Singpass of Business login and score card table from 4 bands to 3 bands	Refer to SR MOM-2021-20896 and INC 562592

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1. Submit Construction Safety Audit Scoring System - ConSASS

1.1 Steps to access ConSASS eServices.

1.1.1 Go to www.mom.gov.sg. Fill in 'submit a ConSASS audit' in the search box, and then click [Search] button (Figure 1).

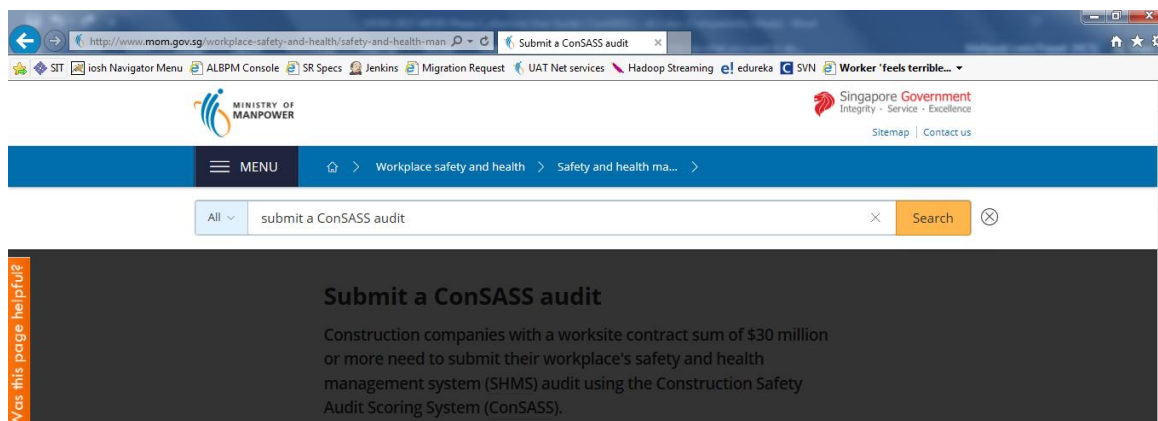


Figure 1

1.1.2 Click the hyperlink on [Submit a ConSASS audit] (Figure 2).

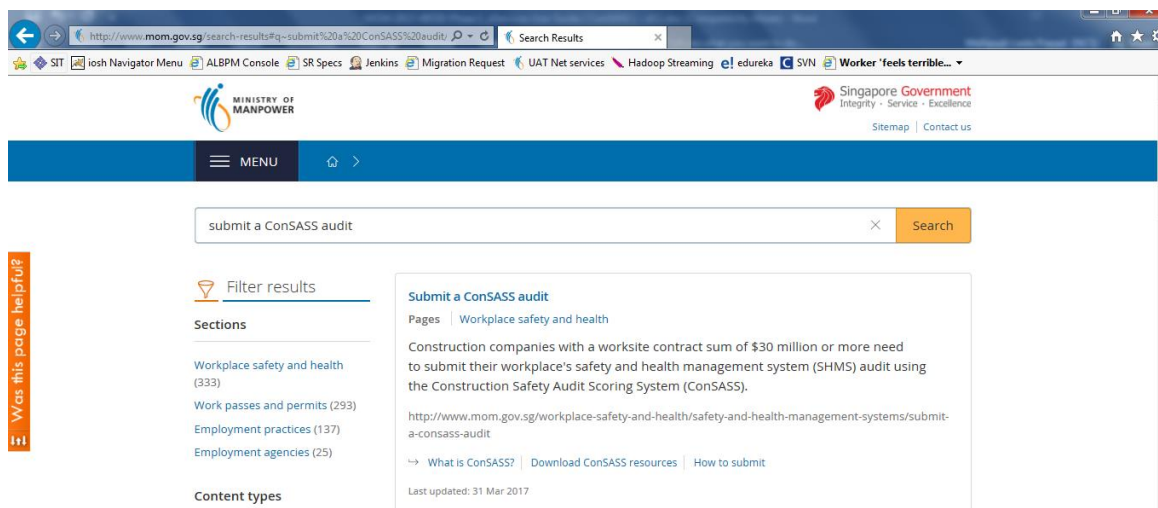


Figure 2

1.1.3 Click the hyperlink on [\[Submit and retrieve ConSASS audits\]](#) (Figure 3).

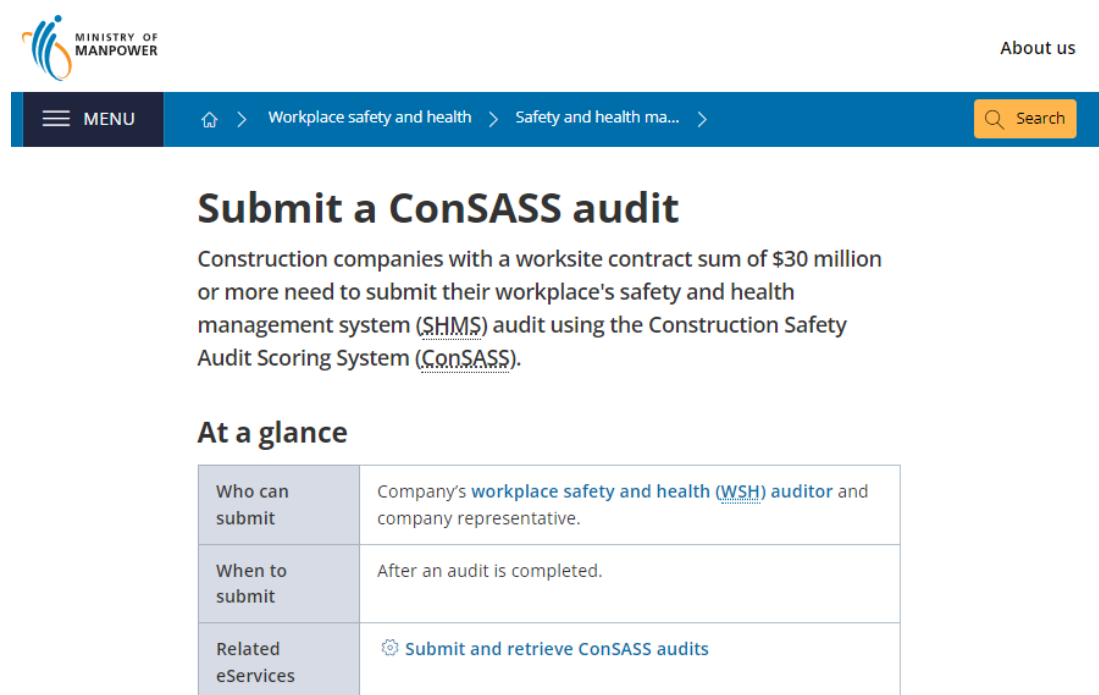


Figure 3

1.1.4 You will then be redirected to [\[Submit a ConSASS eServices\]](#) landing page, and then click [\[Log in to WSH eServices\]](#) button (Figure 4).

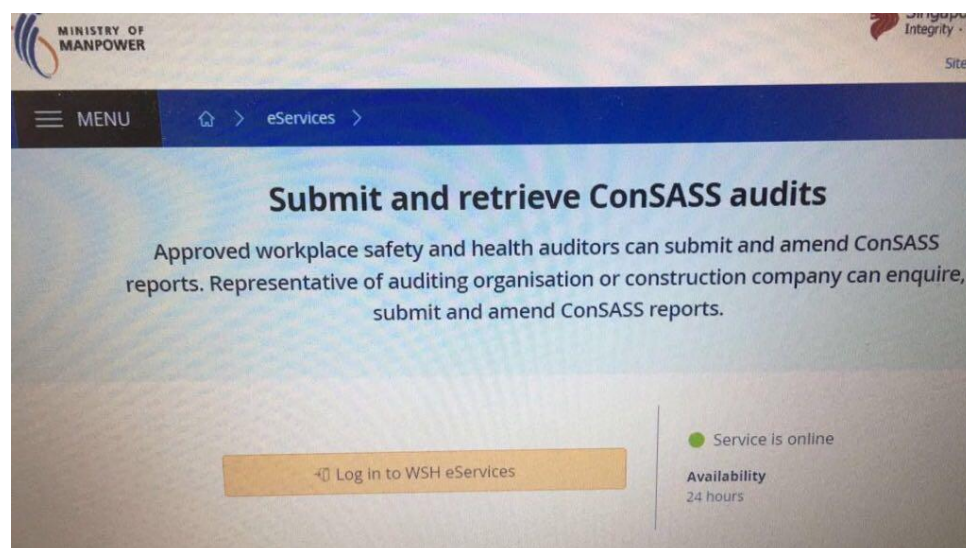


Figure 4

1.1.5 You will be redirected to [\[Singpass\]](#) page (Figure 5).

Note:

Using Auditor login (registered as Singpass for Business User) will see all ConSASS report's status in Draft, Submitted, and Rejected for resubmissions for the auditor under the WSHAO.

Using WSHAO login (registered as WSHAO's UEN Singpass for Business Admin) will see all ConSASS report's status in Draft, Submitted, and Rejected for resubmissions for all auditors under the WSHAO.

Using Occupier login (registered as Occupier's UEN Singpass for Business User or Singpass for Business Admin) will see all ConSASS report's status in Draft, Submitted and Rejected for resubmissions made for the Occupier.

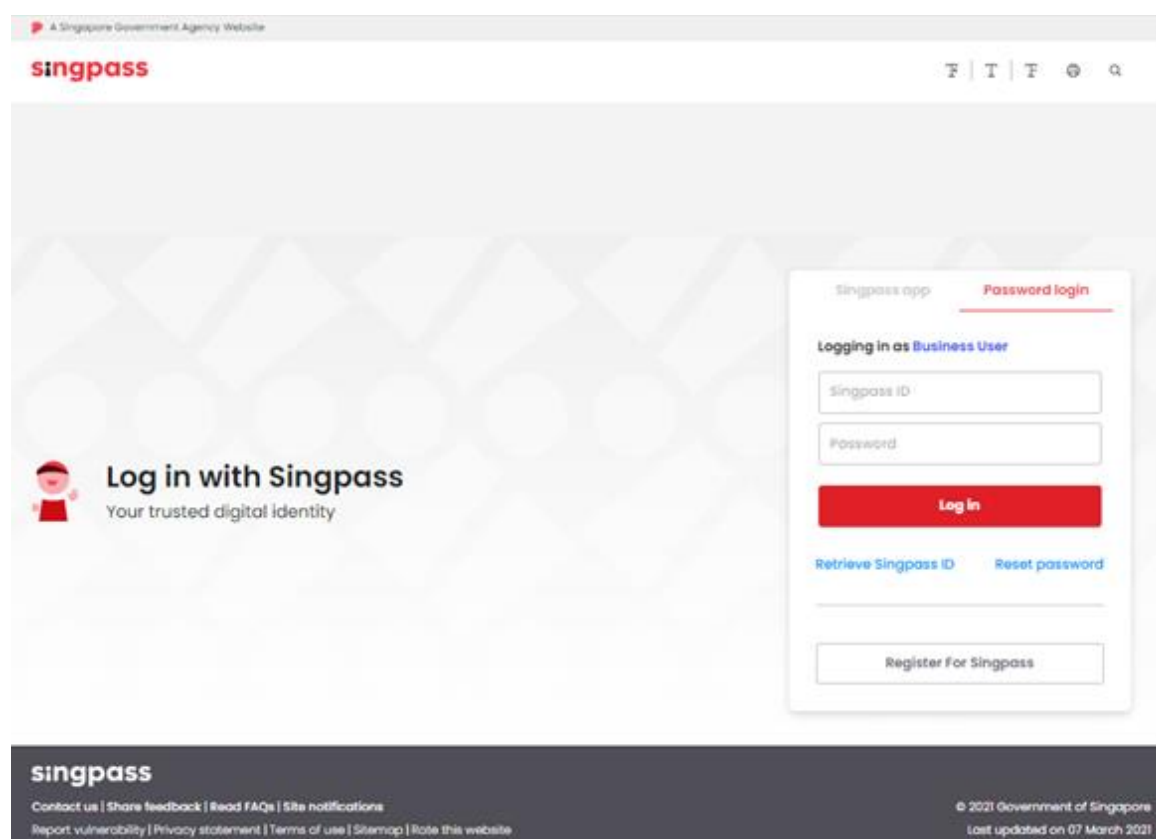


Figure 5

1.2 eService Login

1.2.1 Auditor Dashboard.

1.2.1.1 Fill in [\[Singpass ID\]](#) and [\[Password\]](#), and then click [\[Log in\]](#) button (Figure 6).

NOTE:

Using Auditor login (registered as Singpass for Business User) will see all ConSASS report's status in Draft, Submitted, and Rejected for resubmissions for the auditor under the WSHAO.

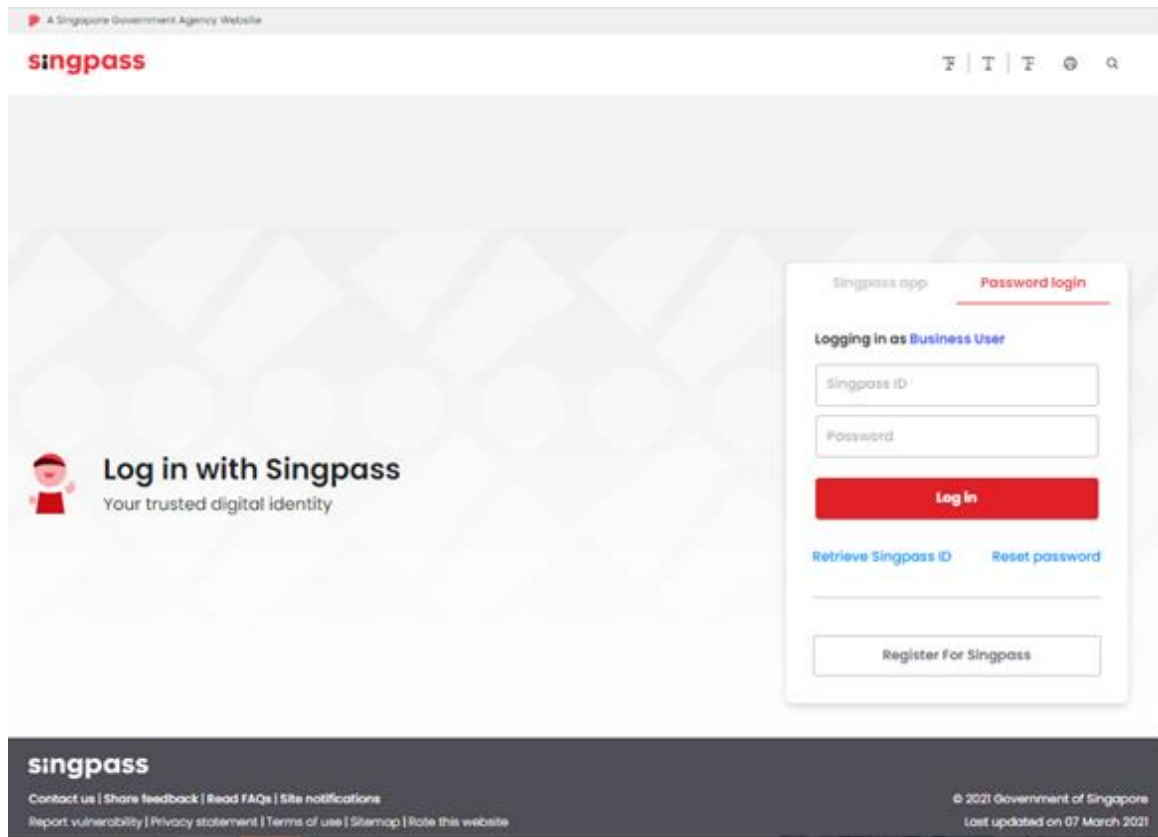
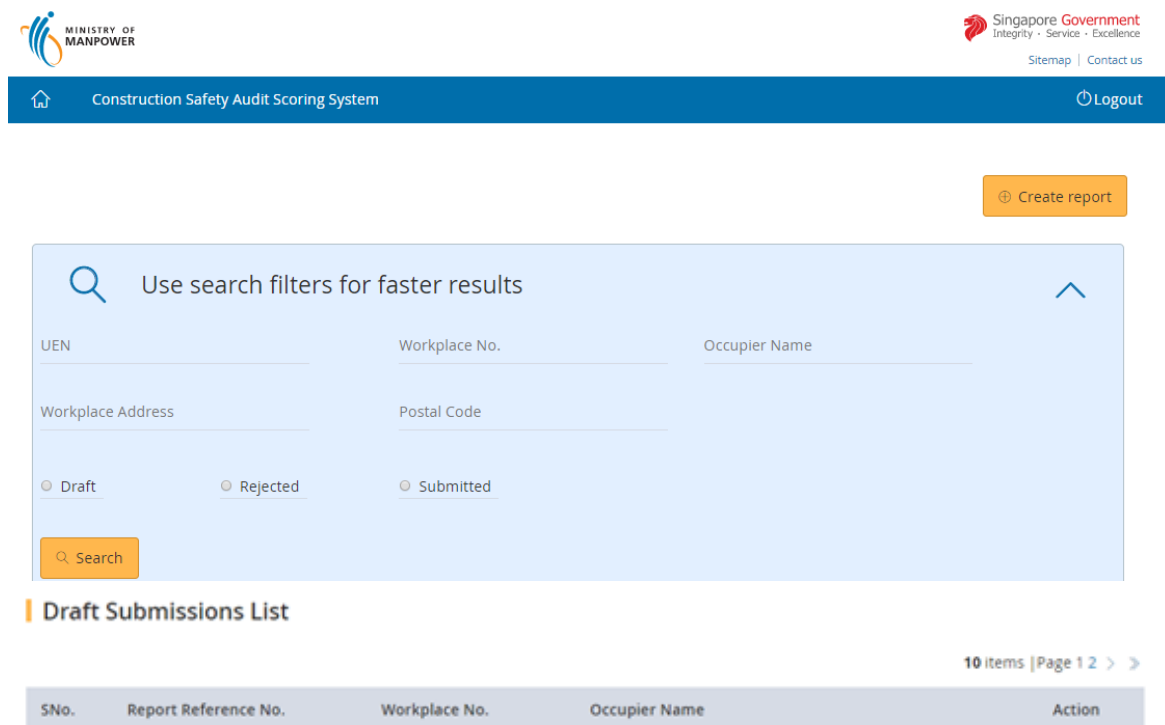


Figure 6

1.2.1.2 User will be navigated to [\[Dashboard\]](#) if Auditor logins (Figure 7).



Submitted Reports List

140 items | Page 1 2 3 4 5 > >

SNo.	Report Reference No.	Workplace No.	Occupier Name	Workplace Address	Application Status
------	----------------------	---------------	---------------	-------------------	--------------------

Rejected Reports for Resubmission

2 items | Page 1

SNo.	Report Reference No.	Workplace No.	Occupier Name	Returned Reason	Action
------	----------------------	---------------	---------------	-----------------	--------

Figure 7

1.2.2 WSHAO and Occupier Representative Dashboard

1.2.2.1 Fill in [Singpass ID] and [Password], and then click [Login] button (Figure 8).

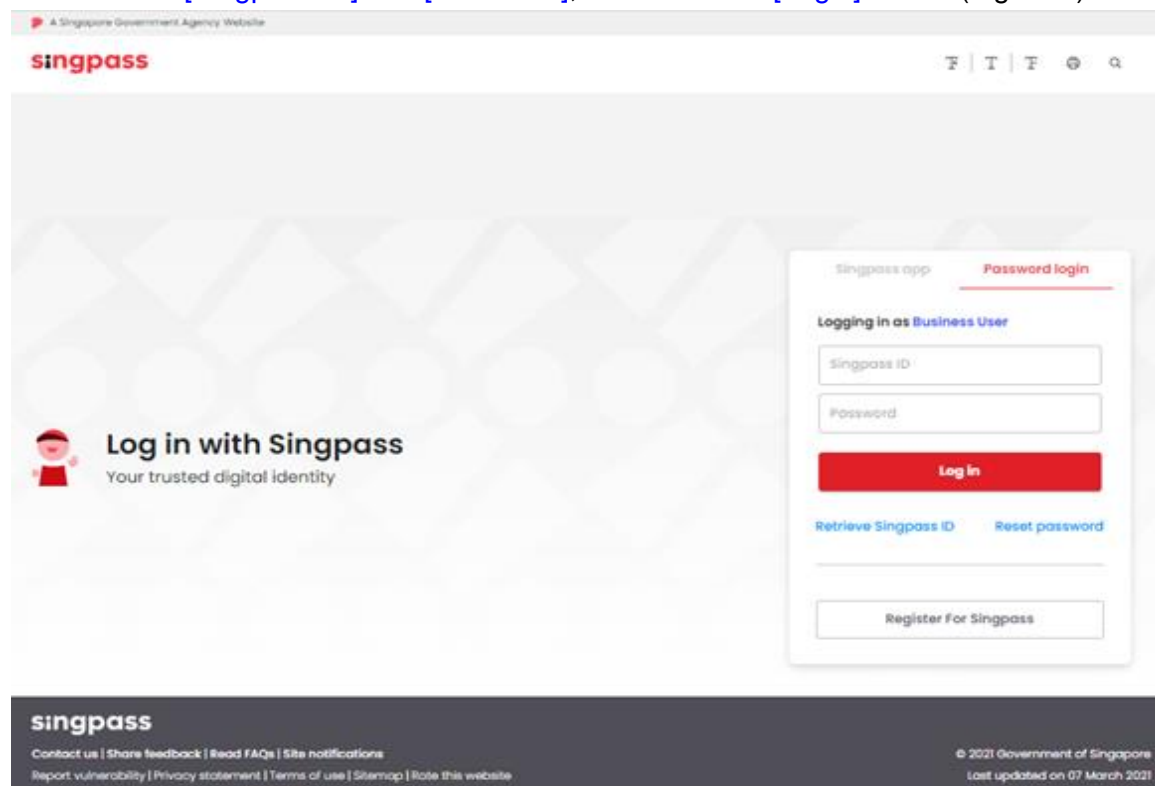


Figure 8

1.2.2.2 For WSHAO login the system will be navigated to [Dashboard] (Figure 9).

Note: Using WSHAO login (registered as WSHAO’s UEN Singpass via Business Admin) will see all ConSASS report’s status in Draft, Submitted, and Rejected for resubmissions for all auditors under the WSHAO.

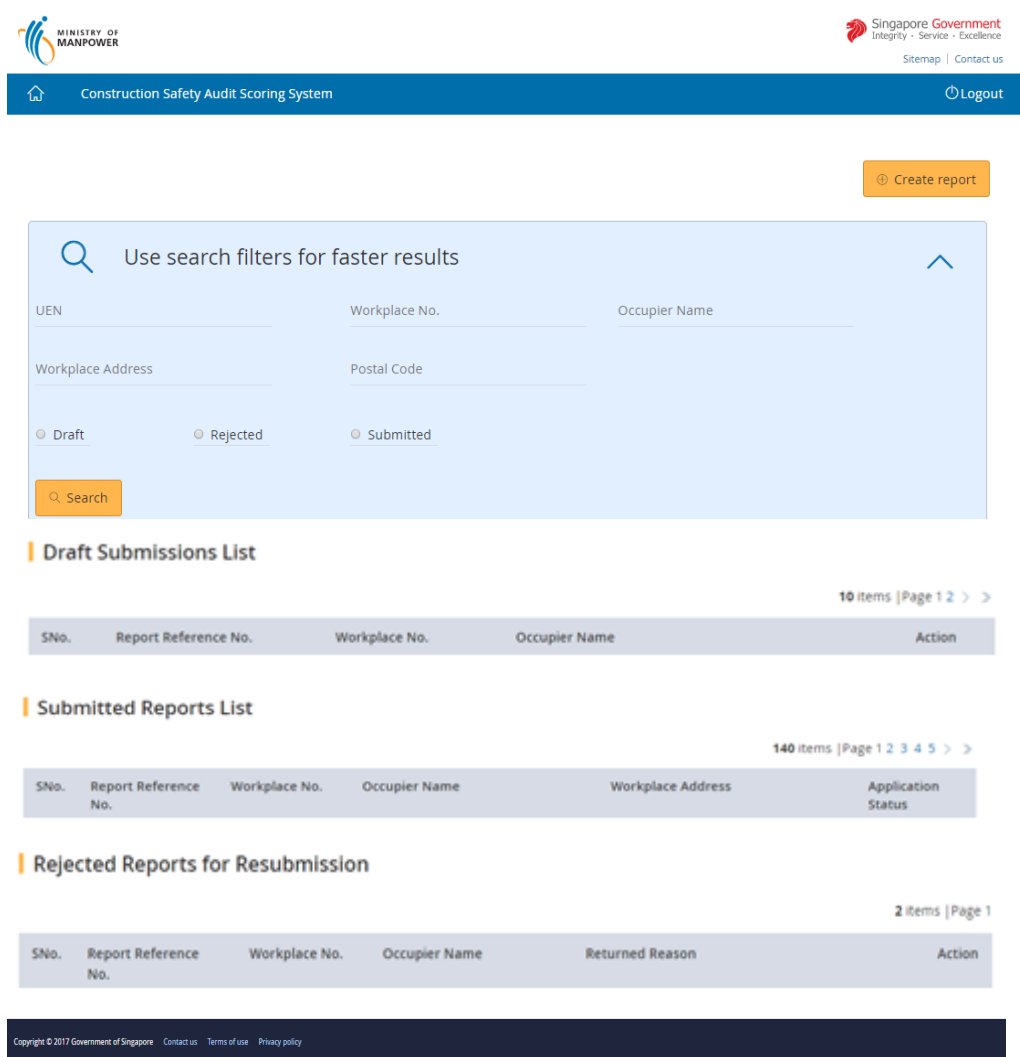


Figure 9

1.2.2.3 For Occupier Representative login the system will be navigated to [\[Dashboard\]](#) (Figure 10).

Note: Using Occupier login (registered as Occupier’s UEN Singpass for Business User or Singpass for Business Admin) will see all ConSASS report’s status in Draft, Submitted and Rejected for resubmission made for the Occupier.

🏠 Construction Safety Audit Scoring System
🔒 Logout

➕ Create report

🔍 Use search filters for faster results
⬆

Draft
 Rejected
 Submitted

🔍 Search

📄 Draft Submissions List

10 items | Page 1 2 > >

SNo.	Report Reference No.	Workplace No.	Occupier Name	Action
------	----------------------	---------------	---------------	--------

📄 Submitted Reports List

140 items | Page 1 2 3 4 5 > >

SNo.	Report Reference No.	Workplace No.	Occupier Name	Workplace Address	Application Status
------	----------------------	---------------	---------------	-------------------	--------------------

📄 Rejected Reports for Resubmission

2 items | Page 1

SNo.	Report Reference No.	Workplace No.	Occupier Name	Returned Reason	Action
------	----------------------	---------------	---------------	-----------------	--------

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Figure 10

1.3 Create Report.

1.3.1 Click [Create Report] to submit new report (Figure 11).

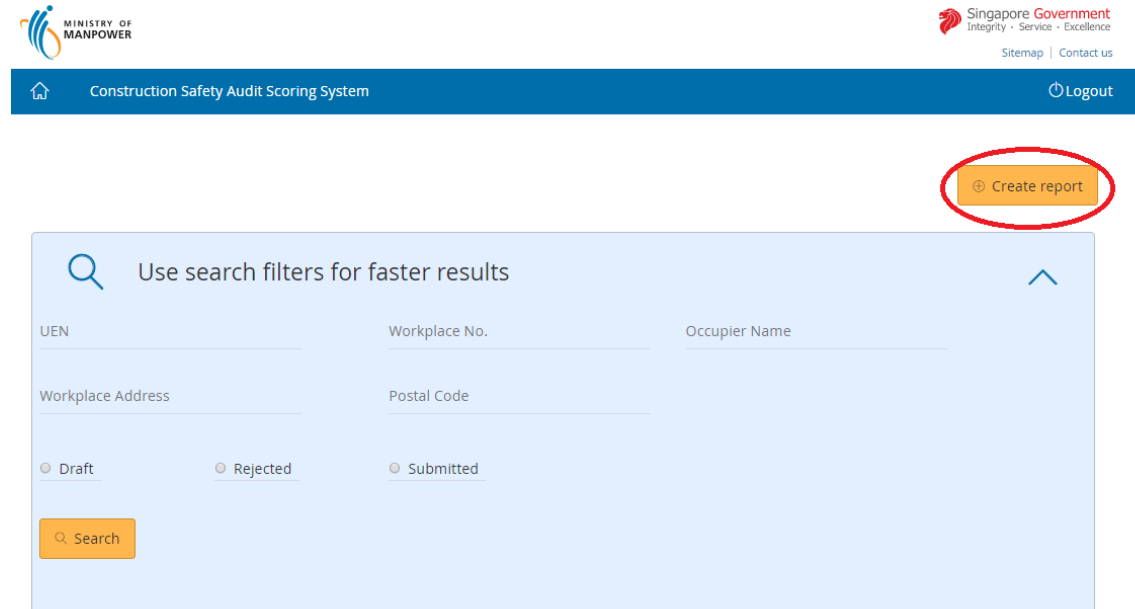


Figure 11

1.3.2 Filter the Workplace using UEN or Workplace No. or Occupier Name or Workplace Address or Postal Code (Figure 12).

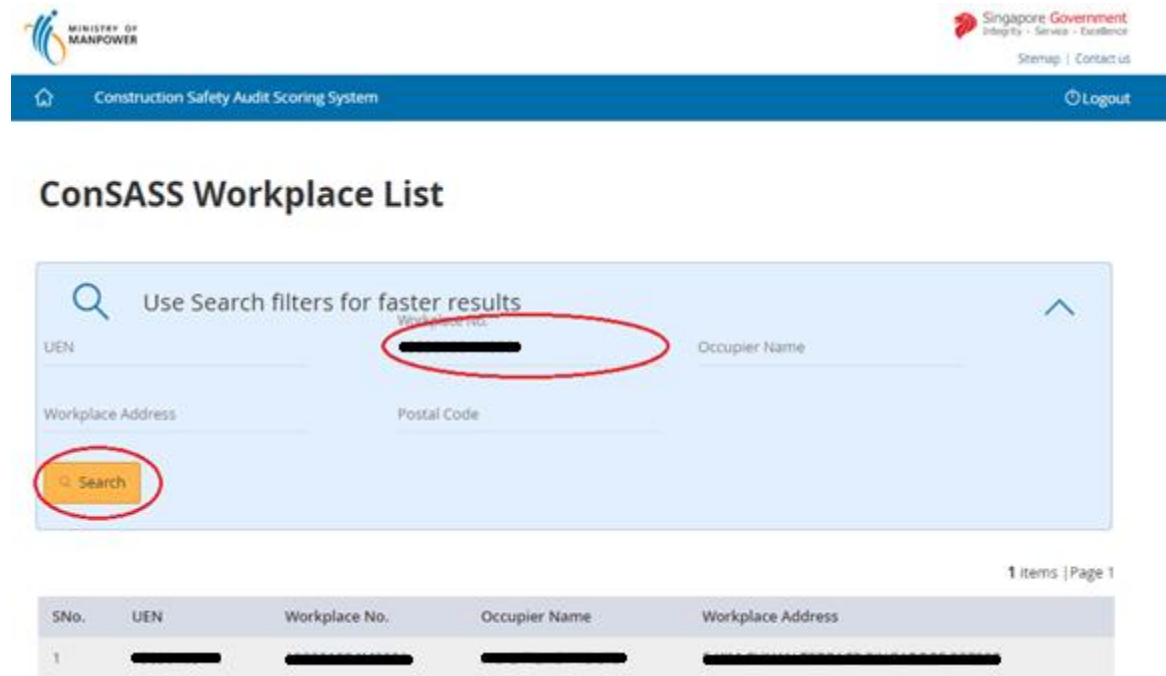


Figure 12

1.3.3 Click on [Workplace No] link to start submitting the report (Figure 13).

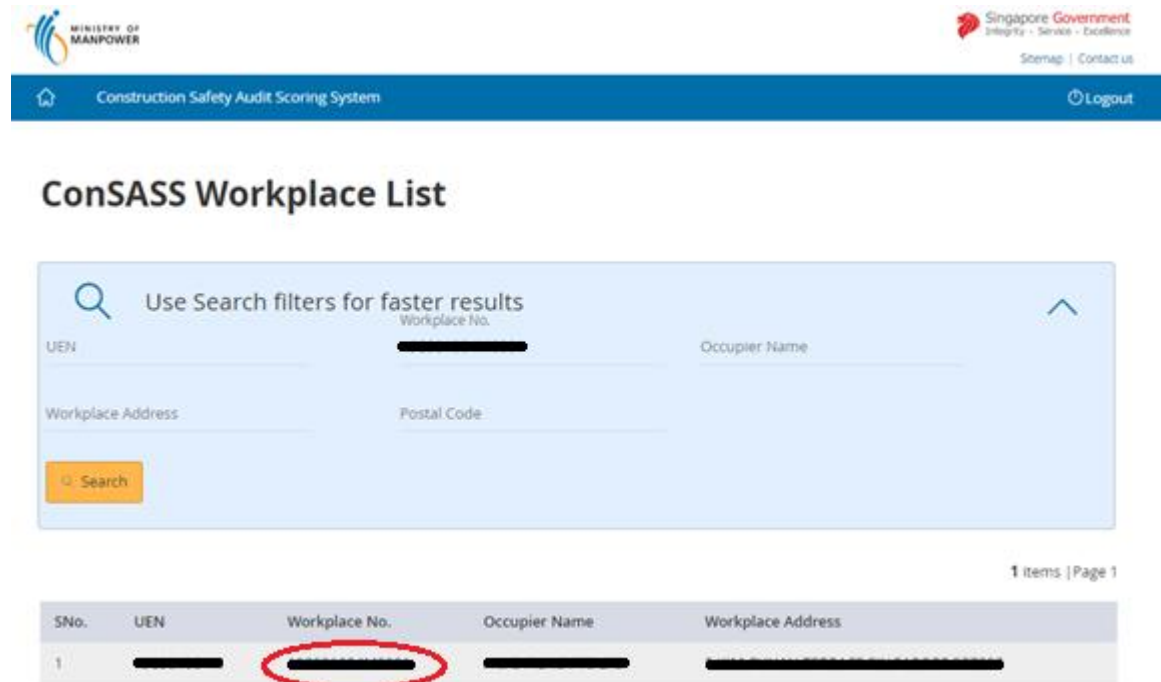


Figure 13

1.3.4 Click the button [Continue] system will load the workplace details (Figure 14).

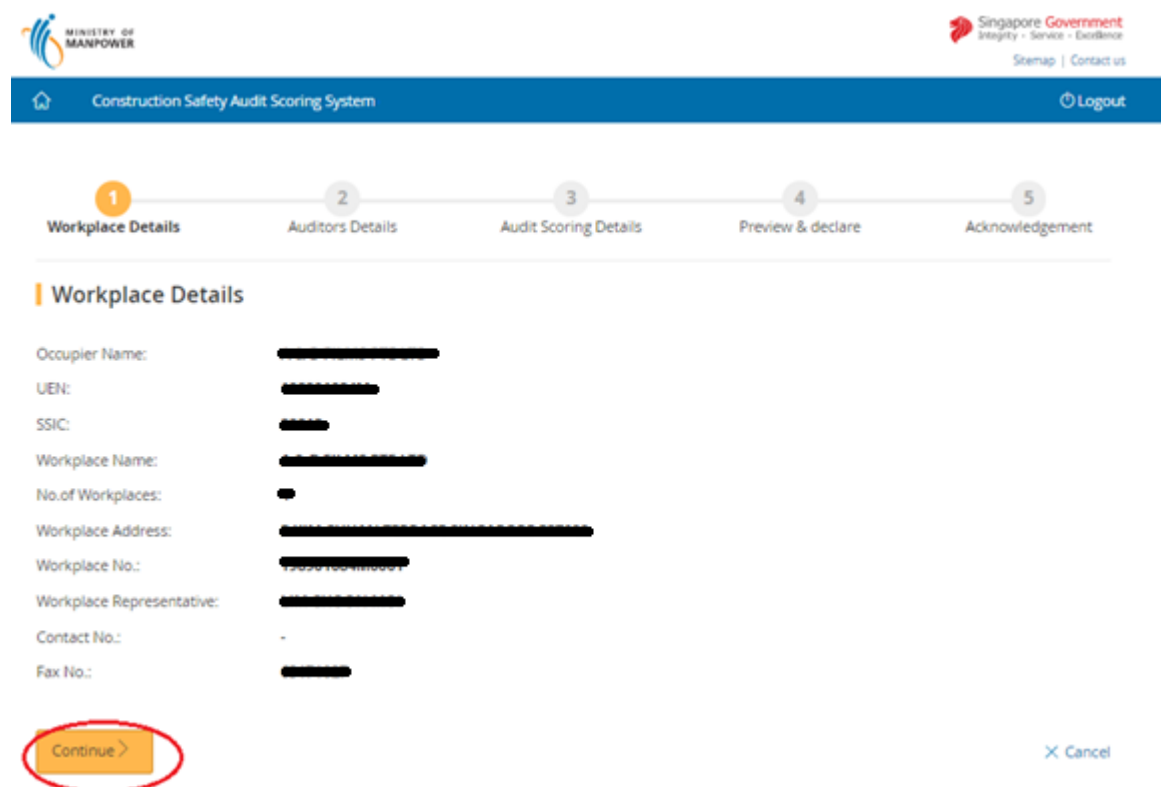


Figure 14

1.3.5 Provide the Occupier/Workplace Contact details and Auditors Details and Click the button on [Continue] (Figure 15).



Construction Safety Audit Scoring System



Occupier/Workplace Contact Details

Occupier/Workplace Contact Person

Occupier Contact Person

Mobile No

Email

occupier@org.com

SR NO.	NAME	PHONE NO.	EMAIL ID	PHONE NO.
1				

Lead Auditor

Auditor Name

Lead Auditor

NRIC/IN No.

Mobile No

Email

Auditor@Audit.com

Audit Date

04/01/2018

Auditor 1

Auditor Name

Auditor

NRIC/IN No.

Mobile No

Email

test@Audit.com

Add

Back **Continue >** Save As Draft

X Cancel

Figure 15

Note: Details of two auditors required with an option to add two more auditors' details.

1.3.6 Provide the Scorecard entries (Figure 16).

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Construction Safety Audit Scoring System Logout

Construction Safety Audit Scoring System

Workplace Details Auditors Details **Audit Scoring Details** Preview & declare Acknowledgement

Audit Details

Element No	System Element	Band I	Band II	Band III
1	WSH Policy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	Organisational roles, responsibilities and authorities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3	Actions to address risk, opportunities, legal & other requirements	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4	WSH Objectives & Planning to achieve them	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	Resources	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
6	Competence	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7	Awareness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	Communication	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
9	Documented information	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
10	Operational planning & control	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
11	Safety controls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
12	Health and wellness controls	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
13	Contractor Management & Procurement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
14	Emergency preparedness	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
15	System monitoring, performance and compliance evaluation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
16	WSH inspections	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
17	Internal audit	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
18	Management review	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
19	Incident, non conformity and corrective actions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
20	Continual improvement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Figure 16

1.3.7 Upload supporting documents followed by click on [Continue button] (Figure 17 & 18).

Upload Supporting Documents

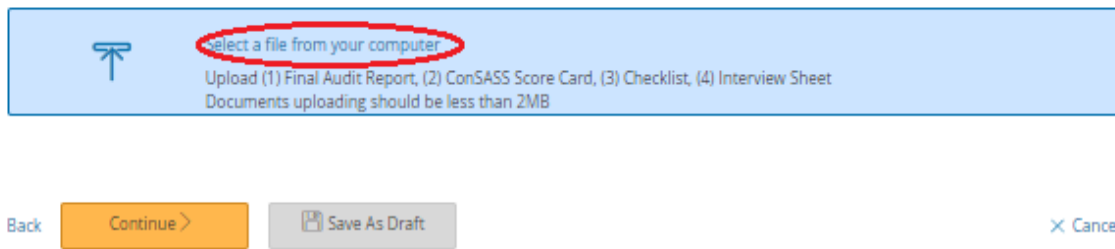


Figure 17

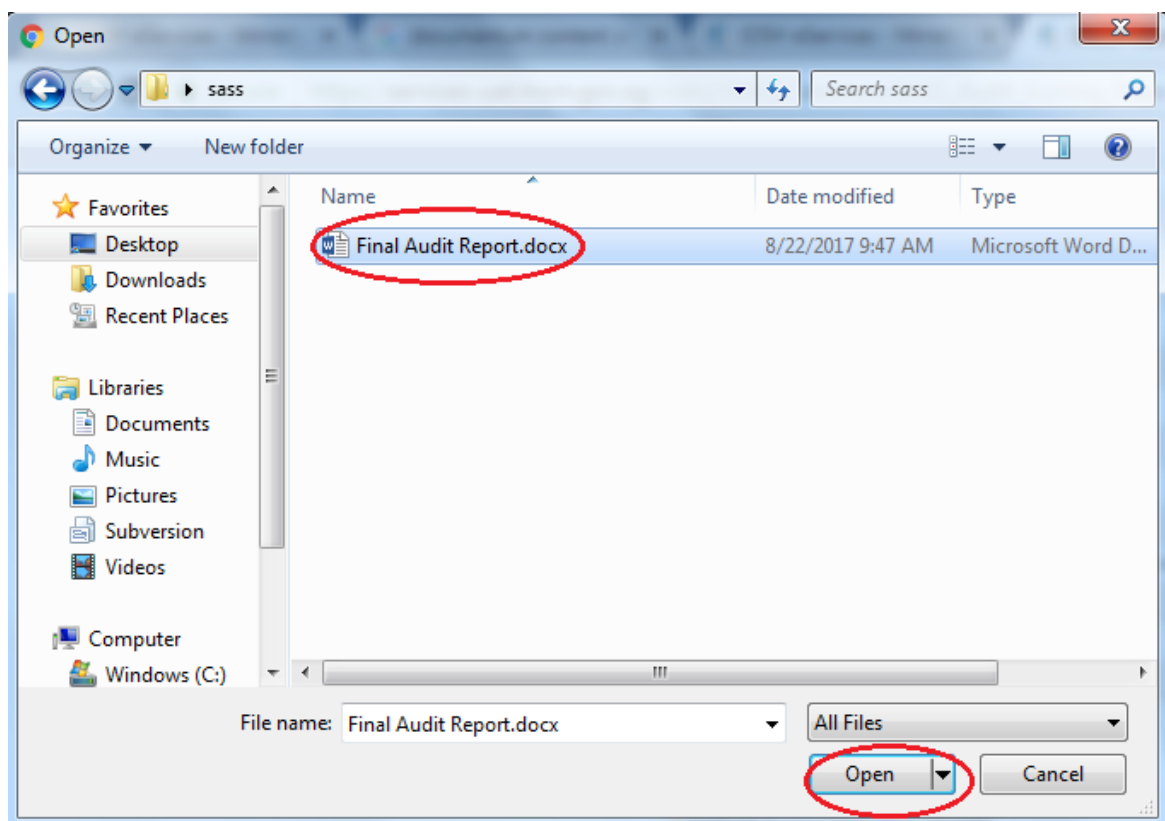


Figure 18

1.3.8 Select the Document Type as [\[Supporting Documents\]](#) (Figure 19)

Upload Supporting Documents

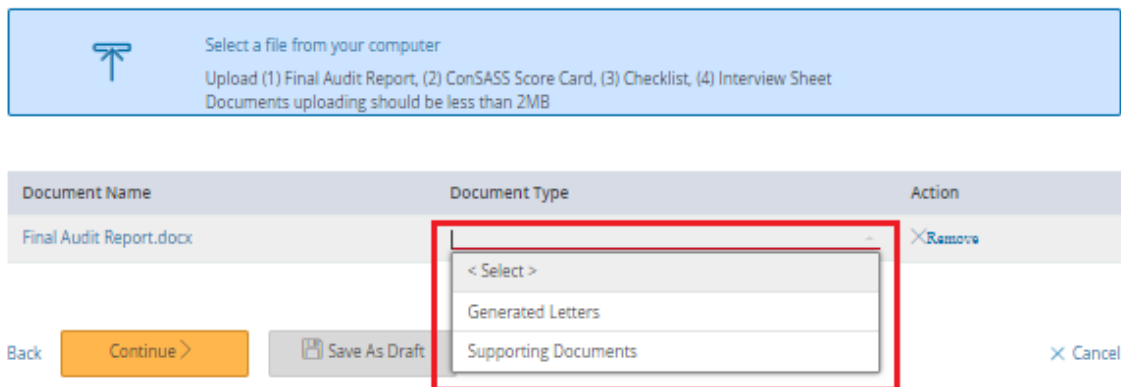


Figure 19

1.3.9 Click on [Continue] button (Figure 20).

Upload Supporting Documents

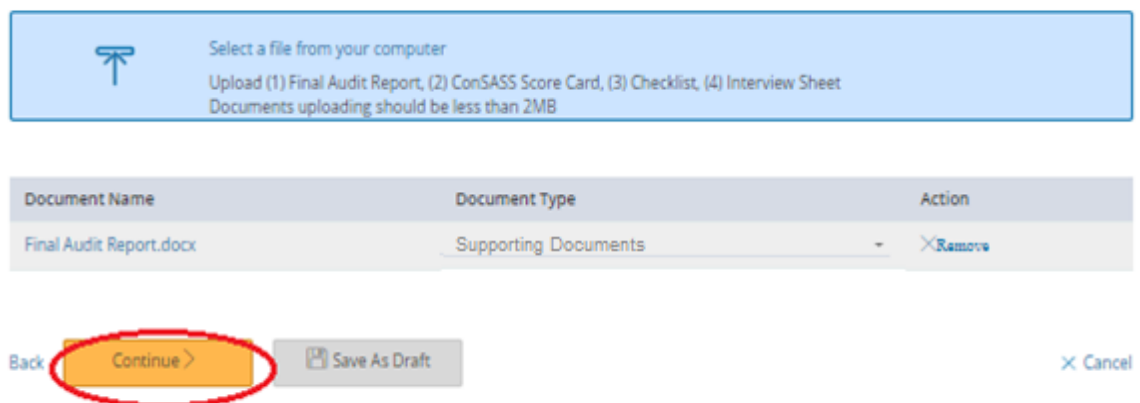


Figure 20

1.3.10 Preview and Declare (Figure 21).

The screenshot displays the 'Construction Safety Audit Scoring System' interface. At the top, there are logos for the Ministry of Manpower and the Singapore Government. A navigation bar includes a home icon, the system name, and a 'Logout' button. The main heading is 'Construction Safety Audit Report'. Below this is a progress bar with five steps: 'Workplace Details' (checked), 'Auditors Details' (checked), 'Audit Scoring Details' (checked), 'Preview & declare' (active, highlighted in orange), and 'Acknowledgement' (5). The 'Workplace Details' section is expanded, showing fields for Occupier Name, UEN, SSIC, Workplace Name, No. of Workplaces, Workplace Address, Workplace No., Workplace Representative, Contact No., and Fax No. Below this are sections for 'Occupier/Workplace Contact Details', 'Lead Auditor', and 'Auditor 1', each with an 'Edit' link. All text in the form fields is redacted with black bars.

Workplace Details

Occupier Name: [REDACTED]
UEN: [REDACTED]
SSIC: [REDACTED]
Workplace Name: [REDACTED]
No. of Workplaces: [REDACTED]
Workplace Address: [REDACTED]
Workplace No.: [REDACTED]
Workplace Representative: [REDACTED]
Contact No.: -
Fax No.: [REDACTED]

Occupier/Workplace Contact Details [Edit](#)

Occupier/Workplace Contact Person: [REDACTED]
Mobile No: [REDACTED]
Email: [REDACTED]

Lead Auditor [Edit](#)

Auditor Name: [REDACTED]
NRIC/FIN No.: [REDACTED]
Mobile No: [REDACTED]
Email: [REDACTED]
Audit Date: [REDACTED]

Auditor 1 [Edit](#)

Auditor Name: [REDACTED]
NRIC/FIN No.: [REDACTED]
Mobile No: [REDACTED]
Email: [REDACTED]


Audit Details

[Edit](#)

Element No	System Element	Band I	Band II	Band III
1	WSH Policy	⊗	○	○
2	Organisational roles, responsibilities and authorities	○	⊗	○
3	Actions to address risk, opportunities, legal & other requirements	○	○	⊗
4	WSH Objectives & Planning to achieve them	⊗	○	○
5	Resources	○	⊗	○
6	Competence	○	○	⊗
7	Awareness	⊗	○	○
8	Communication	○	⊗	○
9	Documented information	○	○	⊗
10	Operational planning & control	⊗	○	○
11	Safety controls	○	⊗	○
12	Health and wellness controls	○	○	⊗
13	Contractor Management & Procurement	⊗	○	○
14	Emergency preparedness	○	⊗	○
15	System monitoring, performance and compliance evaluation	○	○	⊗
16	WSH inspections	⊗	○	○
17	Internal audit	○	⊗	○
18	Management review	○	○	⊗
19	Incident, non conformity and corrective actions	⊗	○	○
20	Continual improvement	○	⊗	○

Upload Supporting Documents

[Edit](#)



Select a file from your computer
 Upload (1) Final Audit Report, (2) ConSASS Score Card, (3) Checklist, (4) Interview Sheet
 Documents uploading should be less than 2MB

Document Name	Document Type	Action
Final Audit Report.docx	Supporting Documents	Remove

Declaration

- I hereby certify that the information given in this submission is true and correct to the best of my knowledge.
- I hereby confirm that all required documents have been uploaded.

[Back](#)
[Submit >](#)
[Save As Draft](#)
[Cancel](#)

Figure 21

1.3.11 Select the declaration [\[Check box\]](#) and Click the button [\[Submit\]](#) , page (Figure 22), system will navigate to [\[Acknowledgement\]](#) page (Figure 23).

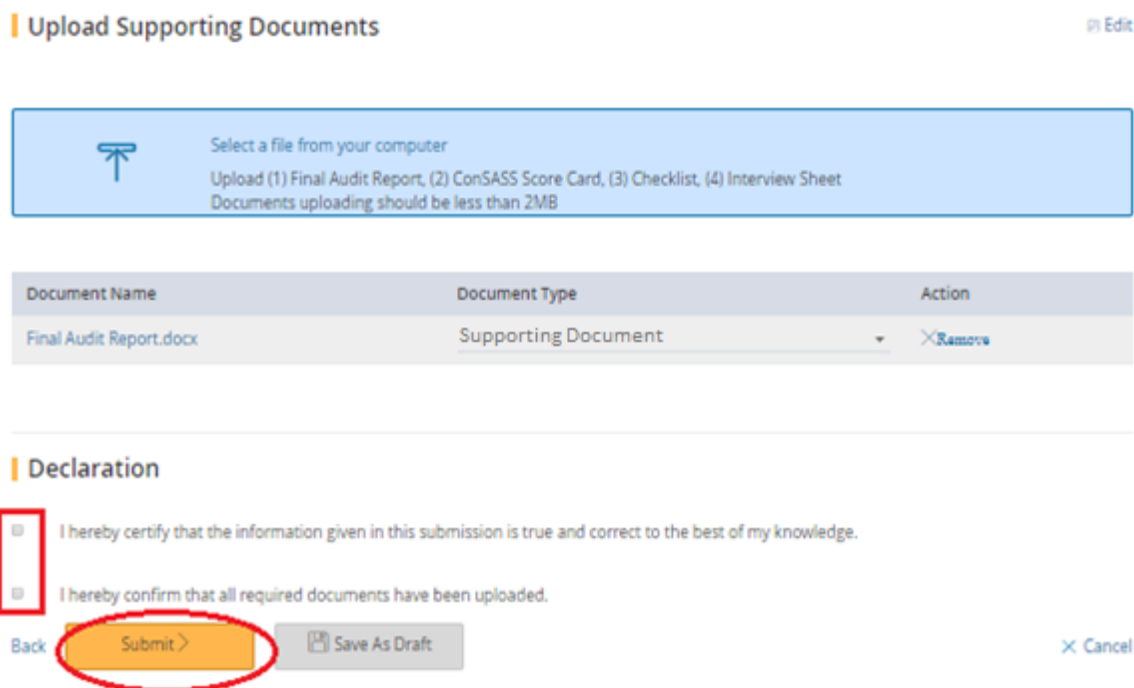


Figure 22

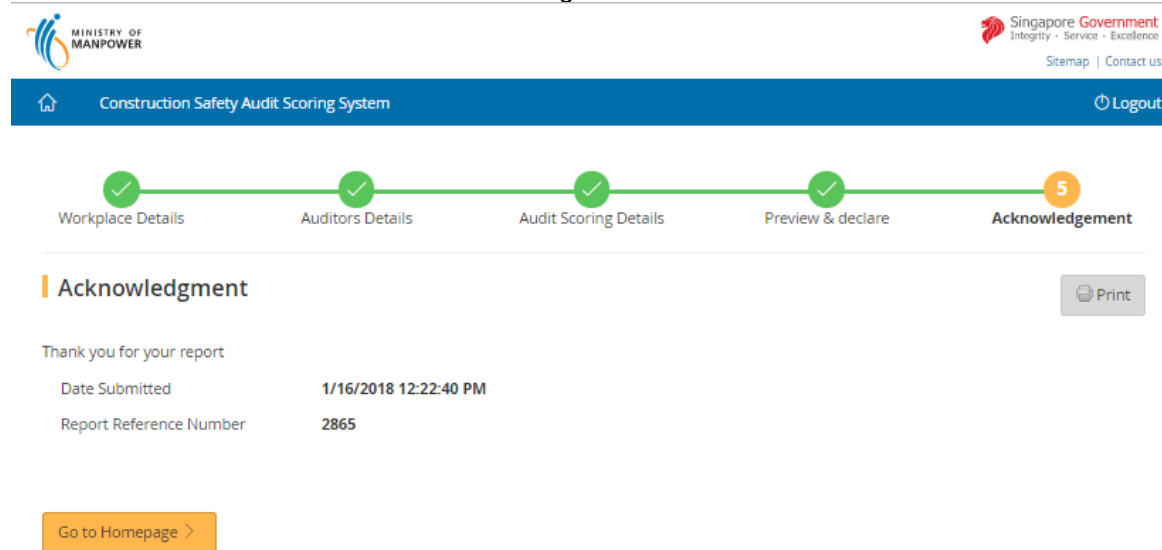


Figure 23

1.3.12 Click the button on [\[Back To Dashboard\]](#), system will navigate to [\[ConSASS Dashboard\]](#) (Figure 7).

1.4 Save as Draft Report

- 1.4.1 Click [\[Create Report\]](#) to submit new report (Figure 11).
- 1.4.2 Filter the Workplace using UEN or Workplace No. or Occupier Name or Workplace Address or Postal Code (Figure 12).
- 1.4.3 Click on [\[Workplace No\]](#) link to start submitting the report (Figure 13).
- 1.4.4 Provide the Occupier/Workplace Contact details and Auditors Details and Click the button on [\[Continue\]](#) (Figure 14). Or Click on button on [\[Save As Draft\]](#) (Figure 24).



A screenshot of a web form titled "Auditor 1". The form contains four input fields, each with a red asterisk on the left: "Auditor Name", "NRIC/FIN No.", "Mobile No.", and "Email". All fields are filled with blacked-out text. Below the fields is an orange "Add" button with a plus icon. At the bottom, there are four buttons: a blue "Back" button, an orange "Continue" button with a right arrow, a grey "Save As Draft" button with a document icon and a red circle around it, and a blue "Cancel" button with an 'X' icon.

Figure 24

- 1.4.5 If want to save Auditor details and Scorecard Elements Click on button [Continue] (Figure 14) system will navigate to [Audit Score Details] (Figure 16).
- 1.4.6 Click the button on [Save As Draft] (Figure 25) to save and navigate to [Acknowledgement Page] (Figure 26).

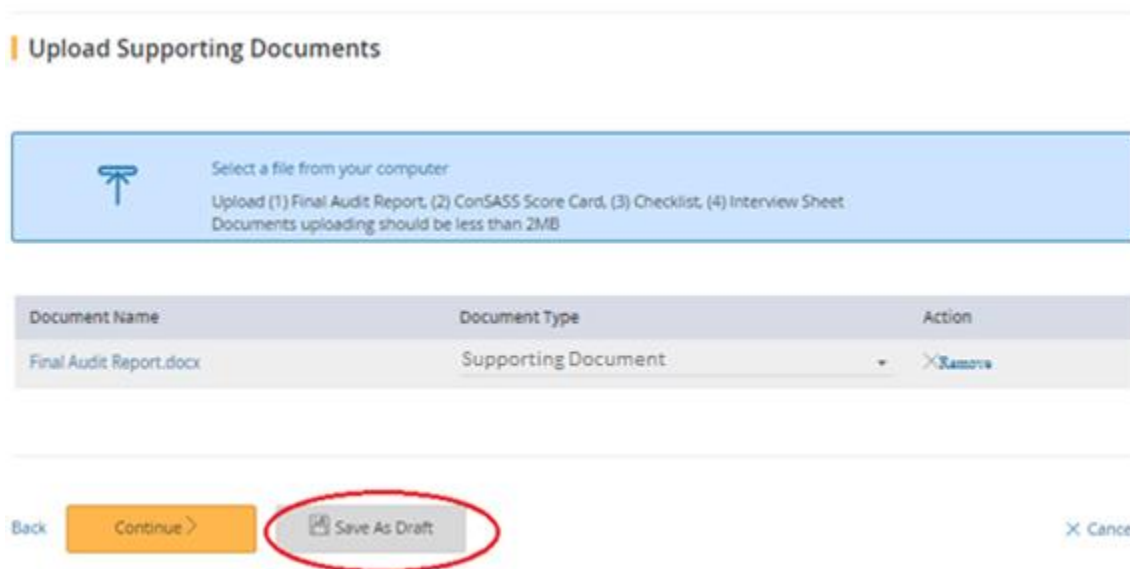


Figure 25

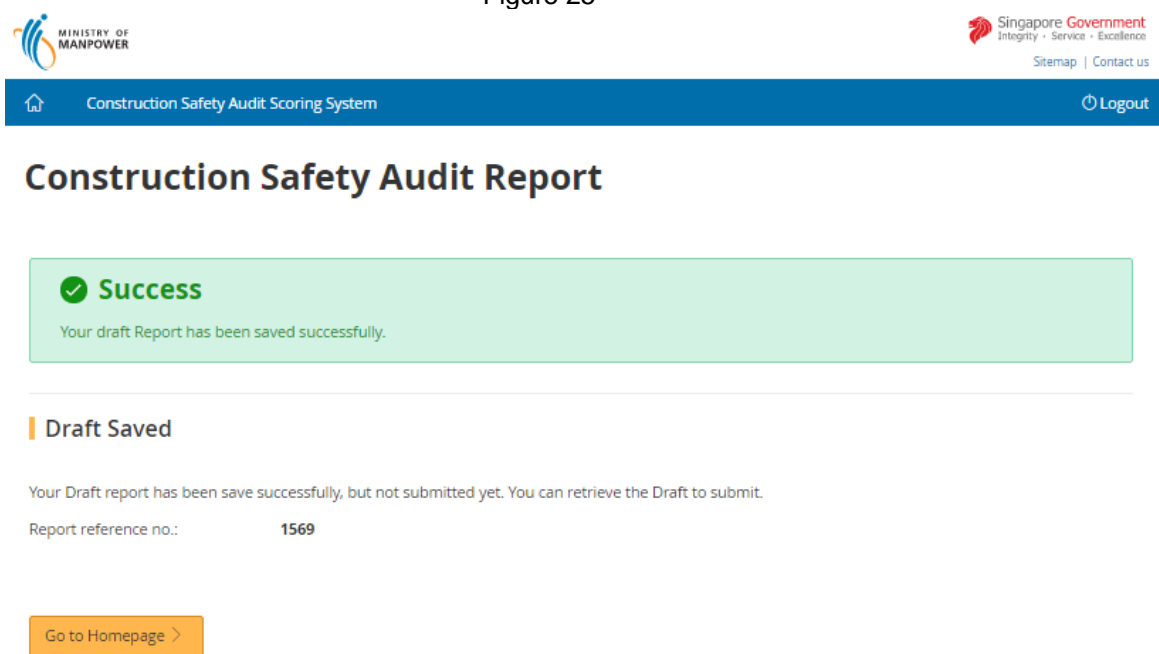


Figure 26

- 1.4.7 Click the button on [\[Go to Homepage\]](#) (Figure 27) to return to [\[ConSASS Dashboard\]](#) (Figure 7).

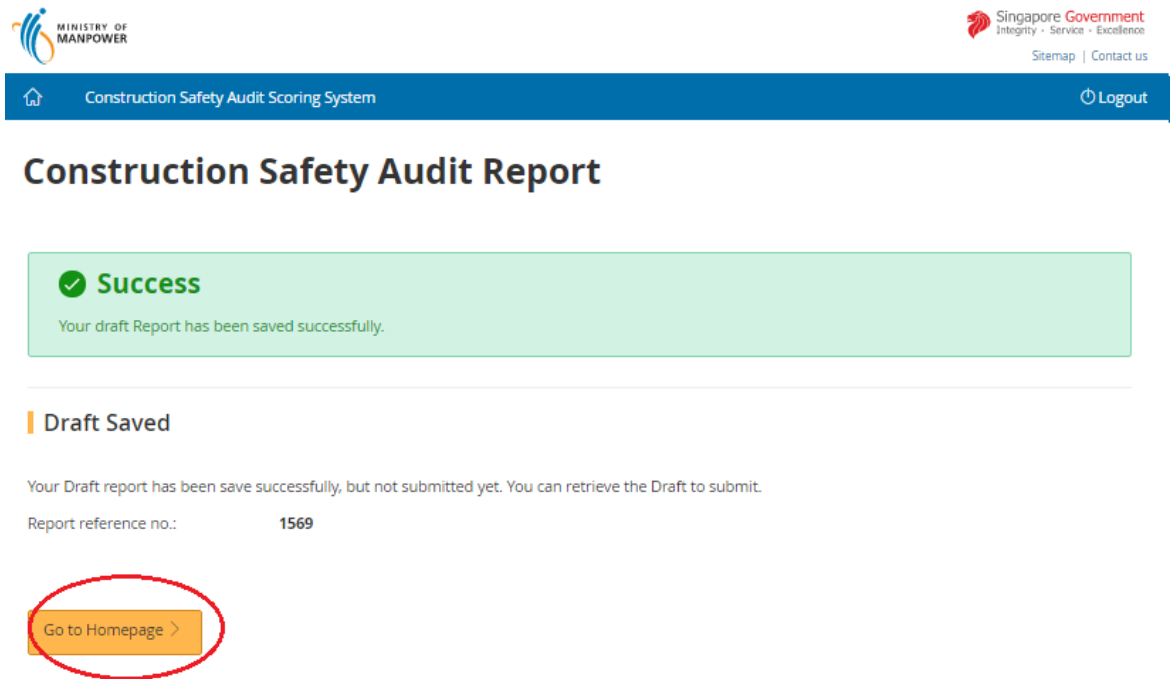
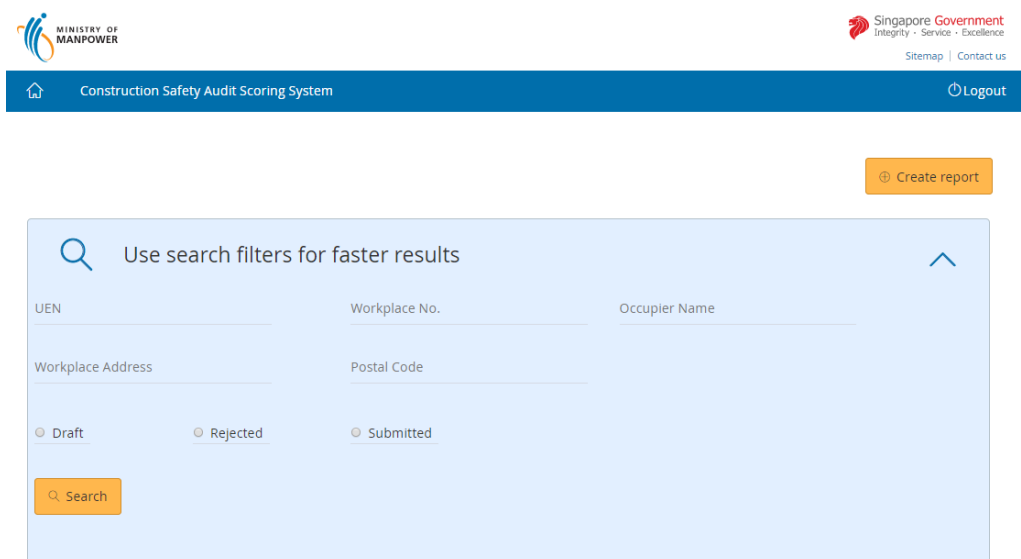


Figure 27

1.5 Submit Draft Report

- 1.5.1 Click the hyperlink on [\[Edit\]](#), Page (Figure 28) on Dashboard system will navigate to [\[Preview and Declare\]](#) page (Figure 21).



Draft Submissions List

10 items | Page 1 2 >

SNo.	Report Reference No.	Workplace No.	Occupier Name	Action
1	2493	██████████	██	EDIT
2	2320	██████████	██	EDIT
3	2319	██████████	██	EDIT
4	2318	██████████	██	EDIT
5	2166	██████████	██	EDIT

Figure 28

1.5.2 Click on hyperlink [Edit], Page (Figure 29), to navigate to [Auditor details] (Figure 15) or [Audit Scoring Details] (Figure 16).

The screenshot shows the 'Construction Safety Audit Report' page. At the top, there are logos for the Ministry of Manpower and Singapore Government. A blue navigation bar contains 'Construction Safety Audit Scoring System' and a 'Logout' button. Below this is a progress bar with five steps: 'Workplace Details' (green checkmark), 'Auditors Details' (green checkmark), 'Audit Scoring Details' (green checkmark), 'Preview & declare' (orange circle with '1'), and 'Acknowledgement' (grey circle with '5'). The 'Workplace Details' section is expanded, showing fields for Occupier Name, UEN, SSIC, Workplace Name, No. of Workplaces, Workplace Address, Workplace No., Workplace Representative, Contact No., and Fax No. Below this is the 'Occupier/Workplace Contact Details' section with fields for Contact Person, Mobile No., and Email. A red circle highlights an 'in Edit' link in the top right corner of the contact details section.

Lead Auditor

[Edit](#)

Auditor Name [REDACTED]
 NRIC/FIN No. [REDACTED]
 Mobile No [REDACTED]
 Email [REDACTED]
 Audit Date [REDACTED]

Auditor 1

[Edit](#)

Auditor Name [REDACTED]
 NRIC/FIN No. [REDACTED]
 Mobile No [REDACTED]
 Email [REDACTED]

Audit Details

[Edit](#)

Element No	System Element	Band I	Band II	Band III
1	WSH Policy	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
2	Organisational roles, responsibilities and authorities	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
3	Actions to address risk, opportunities, legal & other requirements	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
4	WSH Objectives & Planning to achieve them	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
5	Resources	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
6	Competence	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
7	Awareness	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
8	Communication	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
9	Documented information	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
10	Operational planning & control	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
11	Safety controls	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
12	Health and wellness controls	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
13	Contractor Management & Procurement	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
14	Emergency preparedness	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
15	System monitoring, performance and compliance evaluation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
16	WSH inspections	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
17	Internal audit	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
18	Management review	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
19	Incident, non conformity and corrective actions	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
20	Continual improvement	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

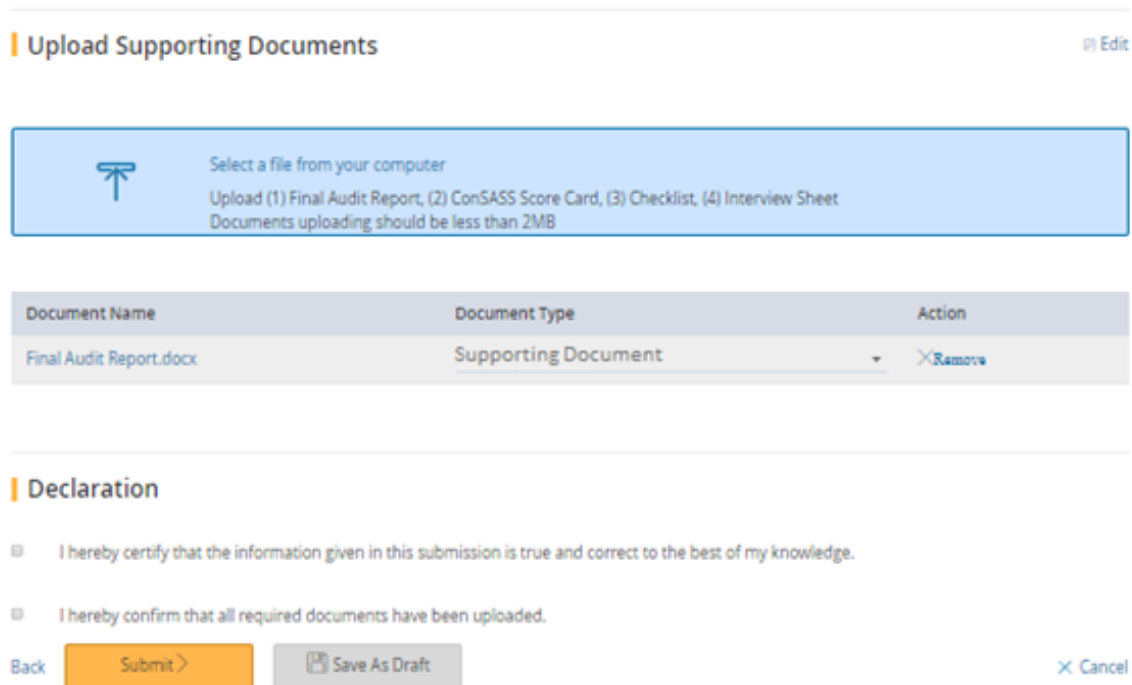


Figure 29

1.5.3 Click on button [\[Continue\]](#) (Figure 20) system will navigate to [\[Preview and Declare Page\]](#) (Figure 21).

1.5.4 Click the button on [\[Submit\]](#) (Figure 22) to submit and navigate to [\[Acknowledgement\]](#) (Figure 23).

1.5.5 Click the button on [\[Go to Homepage\]](#) to return to [\[ConSASS Dashboard\]](#) (Figure 7).

1.6 Submit Returned Report.

1.6.1 Click the hyperlink on [\[Edit\]](#) or [\[Workplace No\]](#), Page (Figure 30) on Dashboard system will navigate to [\[Preview and Declare\]](#) page (Figure 21).

Rejected Reports for Resubmission 2 items | Page 1

SNo.	Report Reference No.	Workplace No.	Occupier Name	Returned Reason	Action
1	1715	[REDACTED]	[REDACTED]	Hi auditor, JUST do it one more time submitting th...	EDIT
2	1626	[REDACTED]	[REDACTED]	Hi LEAD auditor, pls resubmit the ConSASS Score CB...	EDIT

Figure 30

1.6.2 Click on hyperlink [Edit], Page (Figure 31), to navigate to [Auditor details] (Figure 15) or [Audit Scoring Details] (Figure 16).

The screenshot displays the 'Construction Safety Audit Report' interface. At the top, there are logos for the Ministry of Manpower and Singapore Government. A blue navigation bar contains a home icon, the system name, and a 'Logout' button. Below this is a progress indicator with five steps: 'Workplace Details' (checked), 'Auditors Details' (checked), 'Audit Scoring Details' (checked), 'Preview & declare' (active, highlighted in orange), and 'Acknowledgement' (5). The main content area is titled 'Workplace Details' and lists various fields with redacted values. Three 'Edit' links are circled in red: one for 'Occupier/Workplace Contact Details', one for 'Lead Auditor', and one for 'Auditor 1'. Each section also includes a list of fields with redacted values.

Workplace Details

- Occupier Name: [Redacted]
- UEN: [Redacted]
- SSIC: [Redacted]
- Workplace Name: [Redacted]
- No. of Workplaces: 1
- Workplace Address: [Redacted]
- Workplace No.: [Redacted]
- Workplace Representative: [Redacted]
- Contact No.: -
- Fax No.: [Redacted]

Occupier/Workplace Contact Details [\(Edit\)](#)

- Occupier/Workplace Contact Person: [Redacted]
- Mobile No: [Redacted]
- Email: [Redacted]

Lead Auditor [\(Edit\)](#)

- Auditor Name: [Redacted]
- NRIC/FIN No.: [Redacted]
- Mobile No: [Redacted]
- Email: [Redacted]
- Audit Date: [Redacted]

Auditor 1 [\(Edit\)](#)

- Auditor Name: [Redacted]
- NRIC/FIN No.: [Redacted]
- Mobile No: [Redacted]
- Email: [Redacted]

Audit Details



Element No	System Element	Band I	Band II	Band III
1	WSH Policy	⊗	○	○
2	Organisational roles, responsibilities and authorities	○	⊗	○
3	Actions to address risk, opportunities, legal & other requirements	○	○	⊗
4	WSH Objectives & Planning to achieve them	⊗	○	○
5	Resources	○	⊗	○
6	Competence	○	○	⊗
7	Awareness	⊗	○	○
8	Communication	○	⊗	○
9	Documented information	○	○	⊗
10	Operational planning & control	⊗	○	○
11	Safety controls	○	⊗	○
12	Health and wellness controls	○	○	⊗
13	Contractor Management & Procurement	⊗	○	○
14	Emergency preparedness	○	⊗	○
15	System monitoring, performance and compliance evaluation	○	○	⊗
16	WSH inspections	⊗	○	○
17	Internal audit	○	⊗	○
18	Management review	○	○	⊗
19	Incident, non conformity and corrective actions	⊗	○	○
20	Continual improvement	○	⊗	○

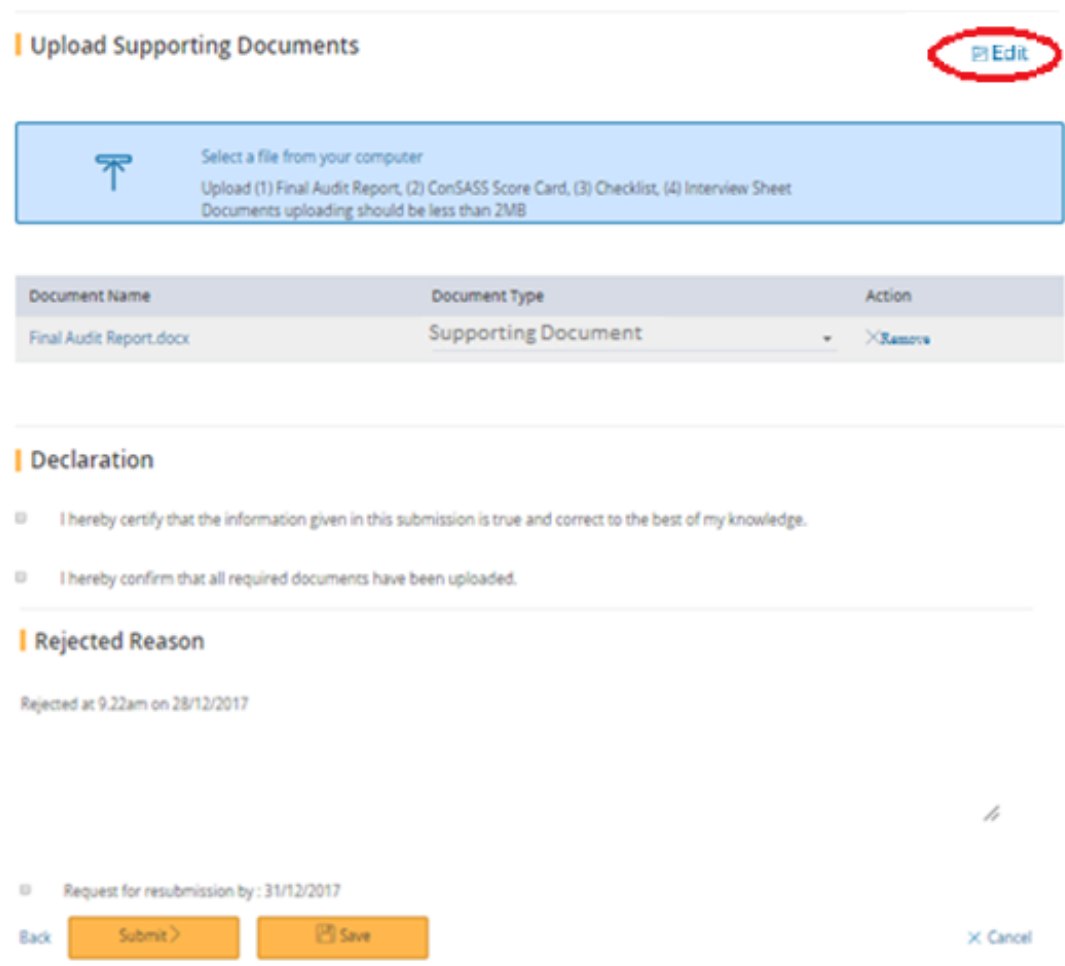


Figure 31

1.6.3 Click on button [\[Continue\]](#) (Figure 20) system will navigate to [\[Preview and Declare Page\]](#) (Figure 21).

1.6.4 Click the button on [\[Submit\]](#) (Figure 32) to submit and navigate to [\[Acknowledgement\]](#) (Figure 23) or click on button [\[Save\]](#) (Figure 32) to navigate to [\[Save Acknowledgement\]](#) (Figure 33).

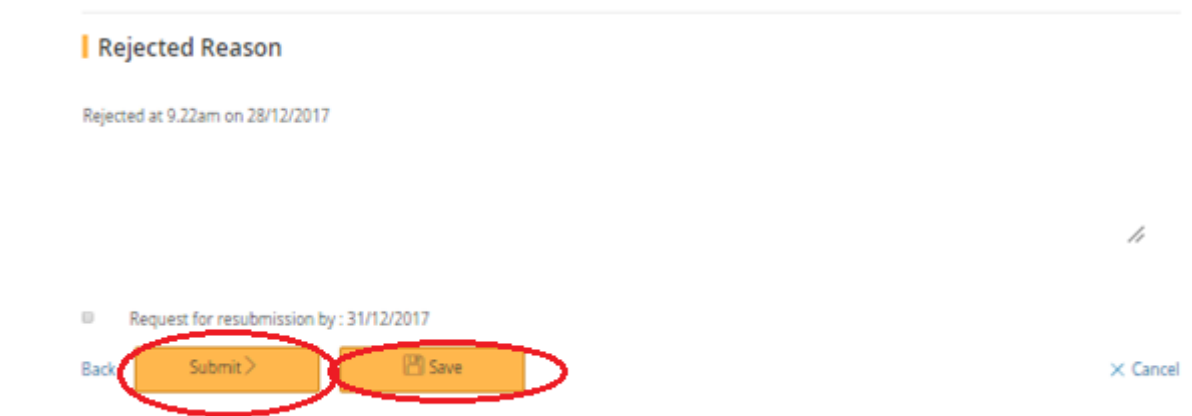


Figure 32

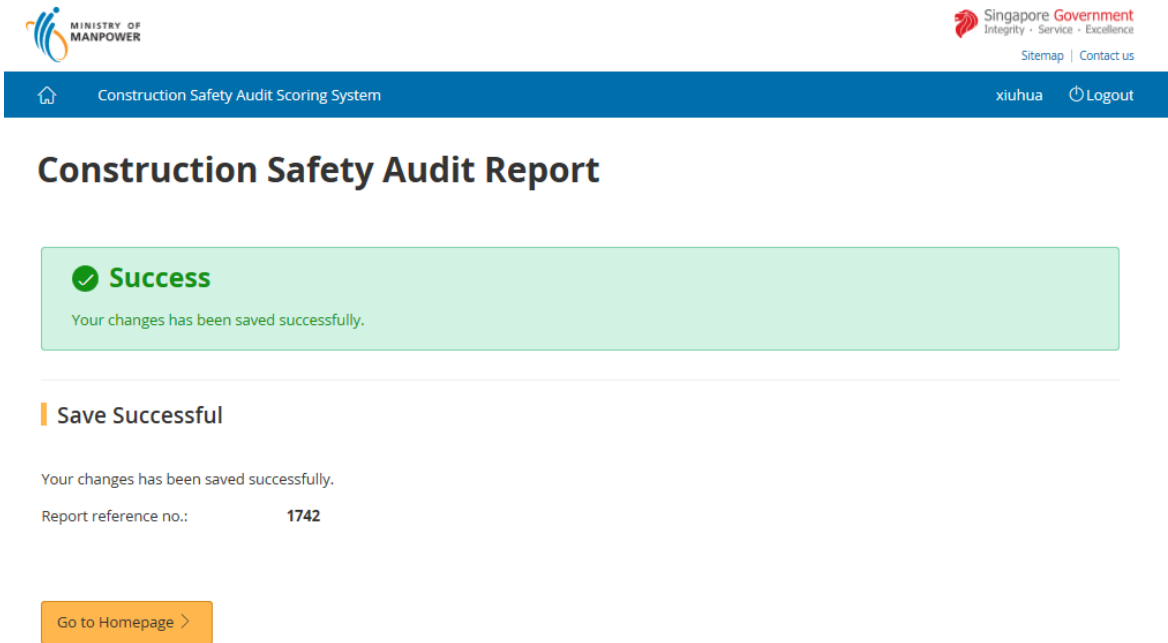


Figure 33

1.6.5 Click the button on [Go to Homepage] (Figure 34) to return to [ConSASS Dashboard] (Figure 7).

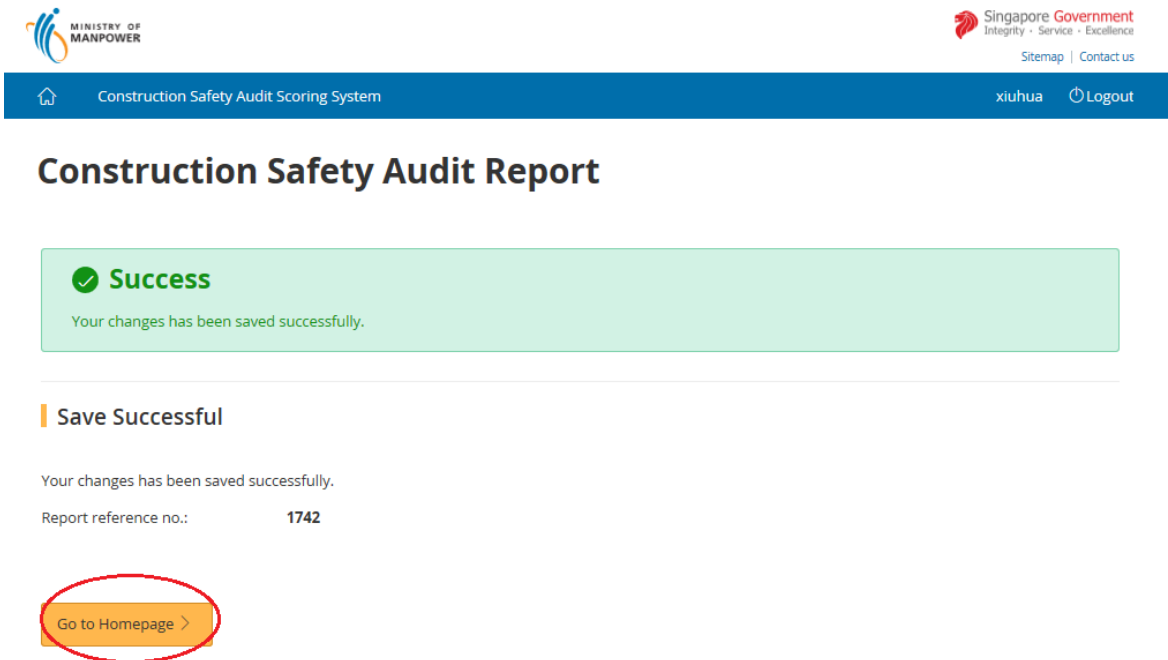


Figure 34

1.7 View Submitted Report.

1.7.1 Click the hyperlink on [Workplace No], Page (Figure 35) on Dashboard system will navigate to [View Submitted Scorecard Screen] page (Figure 36).

Submitted Reports List

140 items | Page 1 2 3 4 5 > >

SNo.	Report Reference No.	Workplace No.	Occupier Name	Workplace Address	Application Status
1	2562	[REDACTED]	[REDACTED]	[REDACTED]	ACCEPTED
2	2557	[REDACTED]	[REDACTED]	[REDACTED]	ACCEPTED
3	2551	[REDACTED]	[REDACTED]	[REDACTED]	ACCEPTED
4	2547	[REDACTED]	[REDACTED]	[REDACTED]	ACCEPTED
5	2542	[REDACTED]	[REDACTED]	[REDACTED]	ACCEPTED

Figure 35




Construction Safety Audit Scoring System
Logout

Construction Safety Audit Report

Workplace Details

Occupier Name: [REDACTED]
 UEN: [REDACTED]
 SSIC: [REDACTED]
 Workplace Name: [REDACTED]
 No. of Workplaces: [REDACTED]
 Workplace Address: [REDACTED]
 Workplace No.: [REDACTED]
 Workplace Representative: [REDACTED]
 Contact No.: [REDACTED]
 Fax No.: [REDACTED]

Occupier/Workplace Contact Details

Occupier/Workplace Contact Person [REDACTED]
 Mobile No [REDACTED]
 Email [REDACTED]

Lead Auditor

Auditor Name [REDACTED]
 NRIC/FIN No. [REDACTED]
 Mobile No [REDACTED]
 Email [REDACTED]
 Audit Date [REDACTED]

Auditor 1

Auditor Name [REDACTED]
 NRIC/FIN No. [REDACTED]
 Mobile No [REDACTED]
 Email [REDACTED]

Audit Details

Element No	System Element	Band I	Band II	Band III
1	WSH Policy	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
2	Organisational roles, responsibilities and authorities	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
3	Actions to address risk, opportunities, legal & other requirements	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
4	WSH Objectives & Planning to achieve them	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
5	Resources	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
6	Competence	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
7	Awareness	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
8	Communication	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
9	Documented information	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
10	Operational planning & control	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
11	Safety controls	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
12	Health and wellness controls	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
13	Contractor Management & Procurement	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
14	Emergency preparedness	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
15	System monitoring, performance and compliance evaluation	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
16	WSH inspections	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
17	Internal audit	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
18	Management review	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
19	Incident, non conformity and corrective actions	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
20	Continual improvement	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

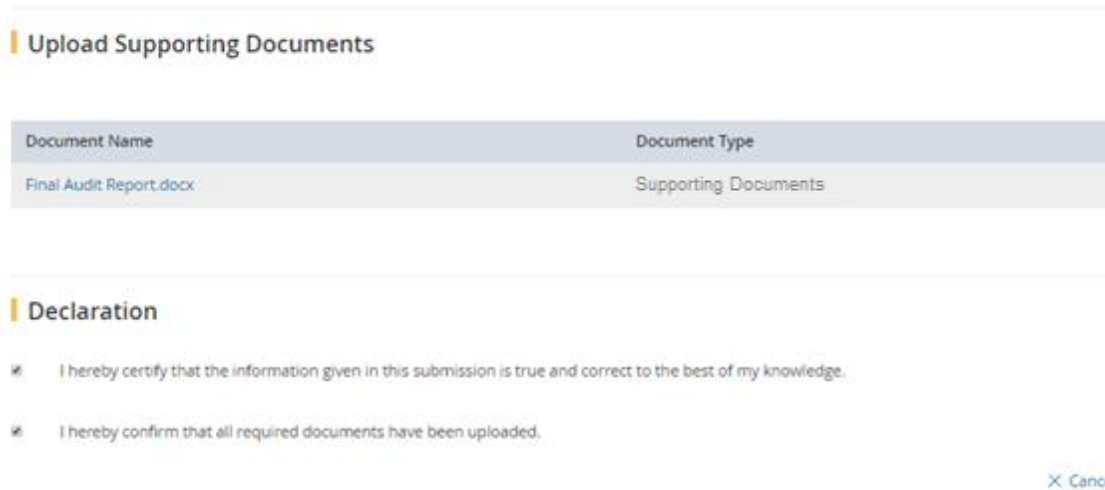


Figure 36

1.7.2 Click the hyperlink on [\[Cancel\]](#), Page (Figure 37) system will navigate to [\[ConSASS Dashboard\]](#) page (Figure 7).

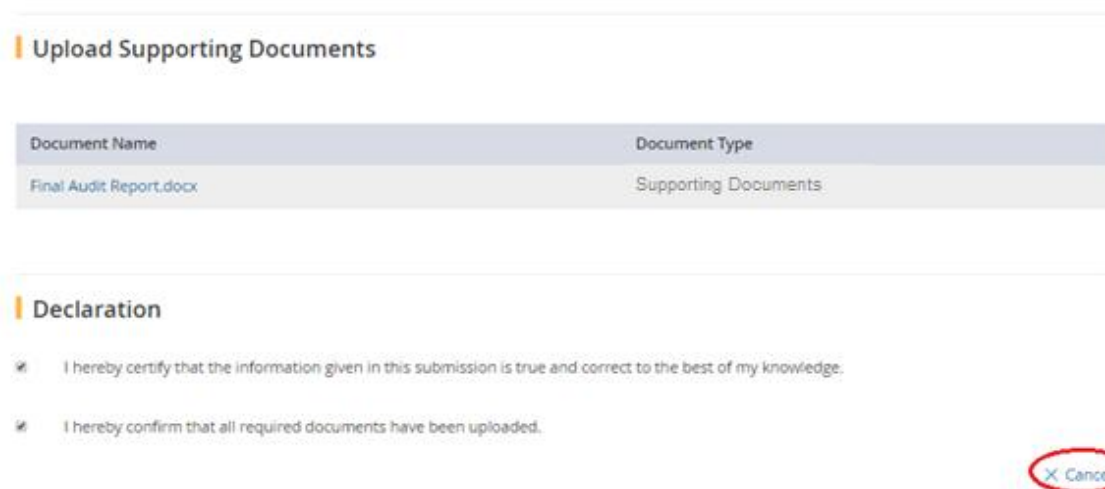


Figure 37

1.8 Logout

1.8.1 Click the hyperlink on [\[Logout\]](#), Page (Figure 38) logout from the system and navigate to [\[Logout Common Page\]](#) page (Figure 39).



Figure 38



Home icon | [User Guide](#)

✔ Successfully logged out.
Thank you for using eService. For security reasons, please clear your browser's cache after each session.

Login Time: 06/02/2018 16:17:12
Logout Time: 06/02/2018 16:38:29
Duration: 21 Minute(s) 17 Second(s)

[Back to MOM eService](#)

Figure 39