## Foreign Worker Tenant Enquiry Service

# User Guide - Web

Foreign Manpower Management Division



## **Start of Service**

Step 1: Access the e-Service landing page (https://services.mom.gov.sg/tes/)

MINISTRY OF	Singar Integrity	apore Government ty - Service - Excellence Sitemap   Contact us	Click <i>Log in with</i>		
	enant Enquiry Service (FWTES)	Q Search	SingPass to log via SingPass		
You can check the number o residential premises (PRP). Hon	f foreign workers staying in an HDB flat or private ne owners can remove foreign workers who have l their HDB flat or PRP.	e left	Click Log in with CorpPass to login		
1 	SingPass Service is online Availability 24 hours		via CorpPass		
Not available due to maint	enance Every Thursday, 8.30pm – 9pm.				
🕀 What can I do in FWTE	5?				
What do I need?					
(+) I already have CorpPa:     (+) Get help	ss account. How do I check if I can access FWTES?				
Last Updated: 02 May 2019	Share this page 🥤 💆 🖂 🗎 🖨				



## Login via SingPass or CorpPass

#### Step 2: Access the e-Service via SingPass or CorpPass



Remember Entity ID

Dick *Login* to access the e-Service

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#### **View all properties**

Step 3: View all properties

MINISTRY OF MANPOWER			Singapore Government Integrity - Service - Excellence	Click any Property Address to view details
Foreign Worker Tenan	t Enquiry Service			Click View
Select Property Select property MOM has blocked this property for I	1     2       Select Property     Manage Tenants		4 Acknowledgement	other properties t find out the
In mominal blocked this property for t	registration. Four may write in to us at mon-		5 Items   Page 1 $>$ >	NUMBER OF
Property Address		Туре	No. Of Work Pass Holders Registered	registered under an HI
1	Anna (1999) 11 (1997)	Private Residential Premises	0	flat or Priva
		Private Residential Premises	0	Residential
		Private Residential Premises	0	Premises
			0	
		Private Residential Premises	°	
		Private Residential Premises Private Residential Premises	0	

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#### Manage property details

Step 4: Select to block your property or remove WPHs who are not residing under your property

PHs under the lected property ock your property ticking the eckbox
ock your property ticking the eckbox
-
ck <i>Continue</i> to nfirm details
ck <i>Back</i> to go
ck to the
evious page
C 2



#### **Confirm details and contact information**

				ပ် Log
Foreign		t Enguine Condice		
Foreign		t Enquiry Service		
Selec	t Property	Manage Tenants	Confirm Details	4 Acknowledgement
Remov	ed Tenants			
S/N	Name	FIN	Employer	
1 Block P Disallow any	<b>roperty</b> work pass holders to be re	gistered at my property.		
1 Block P Disallow any	roperty work pass holders to be re t Details	igistered at my property.		
1 Block P Disallow any	roperty work pass holders to be re t Details	gistered at my property.		
1 Block P Disailow any Contact Name	roperty work pass holders to be re t Details	gistered at my property.		
1 Block P Disallow any Contact Name NRIC/FIN	roperty work pass holders to be re t Details	igistered at my property.		
1 Block P Disallow any Contact Name NRIC/FIN	roperty work pass holders to be re t Details	igistered at my property.		
1 Block P Disallow any Contact Name NRIC/FIN Email Addres	roperty work pass holders to be re t Details	igistered at my property.		
1 Block P Disallow any Contact Name NRIC/FIN Email Addres	roperty work pass holders to be re t Details	igistered at my property.		

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#### Step 5: Confirm details and enter your contact information



- Click Submit to save details
- Click Back to go back to the previous page
- Click Cancel to go back to view all properties page

#### **Acknowledgement details**

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email

MINISTRY OF MANPOWER	Singapore Government Integrity - Savvice - Excelence	Click <i>Home</i> to go back to view all properties page
Foreign Worker Tenant Enquiry Service          Select Property       Manage Tenants       Confirm Details         ✓ Acknowledgement         Your property details have been updated successfully.	Acknowledgement	<ul> <li>Click Save as PDF to save acknowledgement details in PDF format</li> <li>Click Email to me to send acknowledgement details via email</li> </ul>
Reference No.     TESPO-2019-08-14-0429       Property Address     Date and Time of Transaction       14 Aug 2019 10:42 AM		Your property details have been updated successfully.
S/N     Name     FIN     Employer       1		Reference No.     TESPO-2019-08-14-0429       Property Address       Date and Time of Transaction       14 Aug 2019 10:42 AM
Contact Details Name NRIC/FIN Email Address Mobile No.  Home Save as PDF Email to me		You have successfully declared the following worker(s) as non-residents of the above property:           S/N         Name         FIN         Employer           1
MINISTRY OF		Email Address Mobile No.

#### **Search for HDB Flat or Private Residential Premises**

Step 7: Input address details to enquire the number of registered WPHs

	MINISTRY OF	Singapore Government Integrity - Service - Excellence	1	Enter <i>Postal Code</i> of the HDB Flat or
		එ Logout		Private Residential Premise for enquiry
	Foreign Worker Tenant Enquiry Service Find out the number of work pass holders (WPHs) registered	for a HDB Flat or Private Residential Premises	2	Click <i>Get Address</i> to load the address details
1	* Postal Code Get Address		3	Enter <i>Floor no.</i> and <i>Unit no.</i> if any
	Street Name Building Name		4	Click <i>Search</i> to see the results
	Block/House No.			
3	Floor No.			
	Unit No.			



## **Search Results**

Step 8: View the number of WPHs registered under the enquired address

Eoreign Worker Ten	ant Enquiny Service		Singapore Government Integrity - Service - Excellence	<ol> <li>Click New Searce another address</li> <li>Click Save as Planet</li> </ol>	ch to search for s DF to save results	
	ant Enquiry Service			in PDF format		
Search Result						
	No. of Registered V	Vork Pass Holder(s)		Foreign Worker Tenant Er	quiry Service	
Quick Facts				Find out the number of work pass holder: Premises Address that you have enquired:	: (WPHs) registered for a HDB Flat or Private Re	esidential
	Flat Type	Maximum Capacity		No. of Registered WPHs	0	
	1 & 2 Rooms HDB Flat <sup>[1]</sup> 3 Rooms & Above HDB Flat	6		Quick Facts		
	Private Residential Premises	6		Flat Type	Maximum Capacity	
	1 Non Deptel UDD Clate			1 & 2 Rooms HDB Flat [1]	4	
	' Non-Rental HDB Hats.			3 Rooms & Above HDB Flat	6	
1 Q New Search Save	as PDF			Private Residential Premises [1] Non-Rental HDB Flats	6	
MINISTRY OF MANPOWER					1	

## Foreign Worker Tenant Enquiry Service

## User Guide - Mobile

Foreign Manpower Management Division



## **Start of Service**







Click Log in with SingPass to login via SingPass

Click Log in with CorpPass to login via CorpPass

## Login via SingPass or CorpPass



## **View all properties**



Step 3: View all properties

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- Click any *Property Address* to view details
- Click View other properties to find out the number of WPHs registered under an HDB flat or Private Residential Premises

#### Manage property details

Step 4: Select to block your property or remove WPHs who are not residing under your property



## **Confirm details and contact information**



## **Acknowledgement details**

Step 6: Save acknowledgement details in PDF format or send acknowledgement details via email



#### **Search for HDB Flat or Private Residential Premises**

Step 7: Input address details to enquire the number of registered WPHs

MINISTRY OF MANPOWER	Street Name
ර Logout	Building Name
Foreign Worker Tenant Enquiry Service	Block/House No.
Find out the number of work pass holders (WPHs) registered for a HDB Flat	Floor No. Unit No.
or Private Residential Premises	< Back
* Postal Code     Get Address	Canudat & 2010 Causement of Cinganase

- Enter *Postal Code* of the HDB Flat or Private Residential Premise for enquiry
- 2 Click Get Address to load the address details
- Enter Floor no. and Unit no. if any
- Click *Search* to see the results

## **Search Results**

Step 8: View the number of WPHs registered under the enquired address

MINISTRY OF	Quick Facts		1	Click <i>New Search</i> to another address	o search for	
ථ Logout					PDF format	o save results in
Foreign Worker Tenant		Flat Type	Maximum Capacity			
Enquiry Service		1 & 2 Rooms	4			
Search Result					Foreign Worker Tenant Enq	uiry Service
		3 Rooms & Above HDB Flat	6		Find out the number of work pass holders (W Premises	VPHs) registered for a HDB Flat or Private Residential
And the second s		Private Residential	6		Aduress that you have enquired.	Concession and the second
No. of Desistand		Premises			No. of Registered WPHs	0
Work Pass Holder(s)		<sup>1</sup> Non-Rental HDB I	Flats.		Quick Facts	
work rass holder(s)					Flat Type	Maximum Capacity
0	1				1 & 2 Rooms HDB Flat [1]	6
0	Q New S	earch			Private Residential Premises	6
	2 🔀 Save a	IS PDF			[1] Non-Rental HDB Flats	

