

EA Alert Dated: 18 February 2020

EA Alert: FOR YOUR IMMEDIATE ATTENTION: Stay Home Notice (SHN) Requirements For Employers With New And/Or Returning Work Pass Holders From Mainland China

Dear Key Appointment Holder and EA Personnel,

With effect from 18 Feb 2020, 23:59 hours, work pass holders entering or returning to Singapore from mainland China will be issued a 14-day Stay Home Notice (SHN) from the day of their return.

2 **Persons under SHN cannot leave the place of residence during the 14-day period.** They should monitor their health closely and seek medical attention if they are feeling unwell, or develop any symptoms such as fever, cough or breathlessness.

3 Employers or Employment Agents acting on behalf of the hiring company **will not be allowed** to proceed with the issuance of work passes for these employees during their SHN period. After the SHN, the usual procedures for issuance of work pass i.e. send workers for medical examination, fingerprinting, attend the Settling-In Programme and safety courses, may then proceed.

4 Employment Agents are liable if they do anything to encourage or assist a person to breach his SHN. For example, by asking an employee on SHN to go through the procedures for work pass issuance. MOM will revoke the licence of such Employment Agents.

5 Remind your clients to behave responsibly by ensuring that their employees serve their SHN and comply with the additional conditions outlined in the pre-approval letter. This will include the provision of food and daily necessities as the employee on SHN cannot leave the place of residence during the 14-day SHN period. Remind them that MOM will take action against the employer and employee, if the SHN is breached.

6 MOM will extend the short term visit passes of work permits for 14 days to facilitate issuance, and notify the employer when it is done. If you need to extend the deadline for the issuance of Employment / S passes, you can do so [here](#).

7 We appreciate your cooperation in safeguarding the public health interest of Singapore. Should you have any questions regarding this email, please contact us at mom_qops@mom.gov.sg.

Yours sincerely,

Kevin Teoh
Commissioner for Employment Agencies
Ministry of Manpower