EA Alert Dated: 17 April 2015

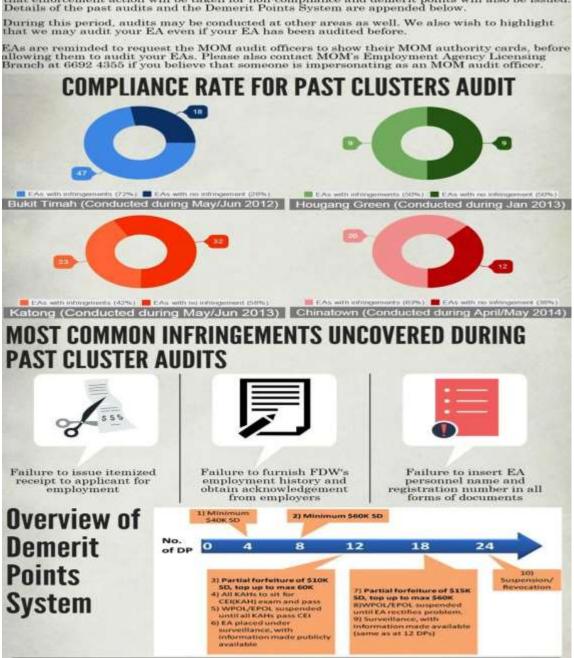
EA Alert: Orchard Cluster Audit Operations: May 2015

## EA ALERT(06/15) ORCHARD CLUSTER AUDIT OPERATIONS: MAY 2015

The Ministry of Manpower (MOM) will be conducting an audit operation on employment agencies (EAs) situated in the Orchard Cluster.

During the audits, MOM officers will be using a checklist similar to the attached Self-Assessment Compliance Toolkit, which lists the provisions in the EA Act, EA Rules, and EA Licence Conditions.

EAs are therefore encouraged to use the Self-Assessment Compliance Toolkit to ensure internal compliance before MOM's audit. Results of past audits revealed that EAs who had used the checklist to verify their practices prior to the audits performed better. We wish to remind EAs that enforcement action will be taken for non-compliance and demerit points will also be issued. Details of the past audits and the Demerit Points System are appended below.



## **Yours Sincerely**

Brian Wong

Senior Assistant Director, Foreign Manpower Management Division, Ministry of Manpower Assistant Commissioner for Employment Agencies